

NEW BOSTON SCHOOL DISTRICT  
New Boston, New Hampshire 03070

NEW BOSTON SCHOOL DISTRICT SCHOOL BOARD MEETING  
Wednesday, October 12, 2016 - 6:30 PM

New Boston Central School Library  
15 Central School Road, New Boston, NH 03070

PRESENT

SCHOOL BOARD

Wendy Lambert  
Bill Schmidt  
Glen Dickey  
Fred Hayes (7:58)  
Kary Jencks (6:48)

ADMINISTRATORS

Brian Balke, Superintendent  
Ray Labore, Business Administrator  
Tori Underwood, Principal  
Tim Stokes, Assistant Principal

OPENING

CALL TO ORDER

Wendy Lambert called the meeting to order at 6:30 PM with the Pledge of Allegiance.

APPROVAL OF SEPTEMBER 28, 2016 SCHOOL BOARD MEETING MINUTES

*Glen Dickey moved to approve the September 28, 2016 School Board meeting minutes as written. Bill Schmidt seconded the motion.* The Board then reviewed the September 28, 2016 School Board meeting minutes and made the following changes:

Page 1, under Eagle Scout Project, third sentence, remove “to” before “NBCS”

*Glen Dickey moved to approve the September 28, 2016 School Board meeting minutes as amended. Bill Schmidt seconded the motion. The motion carried (3-0 Kary Jencks and Fred Hayes absent)*

CORRESPONDENCE

None.

PUBLIC COMMENT

None.

BUSINESS OPERATIONS/FINANCIALS

MANIFEST AND VOUCHERS

Glen reviewed the September 28 manifest and noted a payment was made to Shandra McClane, the Artist In Residence working with sixth grade this year. *Glen Dickey moved to approve the September 28, 2016 manifest in the amount of \$239,178.42. Bill Schmidt seconded the motion. The motion carried. (3-0)*

The leachfield design was paid out of last year’s budget so cannot be considered a one-time expenditure for the upcoming budget preparation process. The Board will review one-time expenditures once it begins reviewing the proposed budget. Tori has already begun working on the upcoming budget.

REPORTS

PRINCIPAL’S REPORT

Tori Underwood reported the following:

- Artist In Residence Shandra McClane has begun working at NBCS with the sixth graders on glass projects. She has worked at the Arctic Circle where the global seed vault is located. Each NBCS sixth

grader is creating a pane showing what they would like to show people in the future. The final tiles will be installed in the school hallway. Students will also make a second tile to take home. The wall unveiling is scheduled for the end of November.

- The schoolwide unveiling of the theme book *The Mountain Meets The Moon* took place. NBCS teachers led by Linda Grenier made a scarecrow for the first time for Scarecrow Alley. It was done in the book theme. The Board thanked Mrs. Grenier and the teachers for doing this.
- Next week is Fire Prevention Week, Monday through Thursday. The Fire Department volunteers give many hours for this. Brian sent a thank you to the editor of the *New Boston Bulletin* last year and will post a thank you to the *New Boston Fire Department* on the NBCS Facebook page this year.
- Michaelmas is scheduled for October 21 this year.

## **SUPERINTENDENT'S REPORT**

Brian Balke gave the Superintendent's report:

- All SAU schools are running exceptionally well with great teaching and learning occurring.
- Homecoming is this week at GHS.
- The SAU Board meeting is scheduled for October 13, 2016 at 7:00 PM at the SAU.
- Recreation Director Mike Sindoni found an invoice showing the Recreation Department paid for the NBCS sign in 1988. Brian asked Mike to try to get more details from long time Recreation Commissioners about the sign. The Recreation Department donated the sign to NBCS at that time with an informal agreement that the Recreation Department has control of the message board. The Board will continue to research this and consider Ryan Mackey's Eagle Scout proposal he presented to the Board at the September 28 meeting. NBCS hopes to have a lighted sign and control of the message board on the future sign to replace the current sign. Wendy is researching district and town policies pertaining to the sign. Brian will follow up with Ryan.
- Brian spoke to Mike about partnering with the Recreation Department to sponsor extracurricular athletic programs. Mike was interested and asked Brian to speak to the Recreation Commissioners. Wendy noted that the new teacher contract includes a stipend increase for teachers coordinating extracurricular activities and more extracurricular programs are expected and encouraged.
- Wendy has been getting notifications that MVMS buses are being combined. Brian noted this is due to ridership and a bus driver shortage. Brian will make sure the district is bill appropriately for these changes. There may have been some issues with bus 10 and Brian will follow up with the bus company about this.
- GHS is seeking a freshman and junior varsity basketball coach and expects to find a coach in time for the upcoming season.

## **GOFFSTOWN SCHOOL BOARD SUB-COMMITTEE REPORTS**

**C&E COMMITTEE REPORT (NEXT MEETING 11-14-16 @ 7:00 PM @ SAU)**

**POLICY REVIEW COMMITTEE REPORT (11-14-16 @ 6:00 PM @ SAU)**

Fred attended the meeting last night and will report when he arrives at this meeting from the CIP Committee meeting held tonight.

**NEW BOSTON POLICY REVIEW COMMITTEE REPORT (NEXT MEETING 10-13-16 @ 5:30 PM @ SAU)**

Wendy researched Policy IJOC-Volunteers and asked if the Board wants to consider revising this. Brian reported new state law requires a more extensive background check than has historically been done. Brian is working on this. It will be added to the next Board meeting agenda.

**NEW BOSTON SPACE NEEDS COMMITTEE (10-26-16 @ 5:30 PM @ NBCS)**

**SAU#19 SCHOOL BOARD MEETING (10-13-16 @ 7:00 PM @ SAU)**

## **OLD BUSINESS**

### **UPDATES-BOARD DISCUSSION AND DIRECTION**

#### **NBCS SPACE NEEDS COMMITTEE CHARGE**

The SAU is researching the previous committee charge and will e-mail it to the Board if it is found. It may be contained in Board minutes from 2014.

Ray presented to the CIP Committee tonight. The Board thanked him. New Boston student enrollment was reviewed at the CIP meeting. NBCS has almost 600 students. Many New Boston families have students in elementary, middle and high school. Enrollment is expected to impact future district budgets with additions and tuition increases due to increased student enrollment. The Board considered ways to keep the district budget low as discussed at the April 20, 2016 All Boards Meeting including implementing school and municipality impact fees to developers for future approved building lots. The Selectmen have to implement these. There are already 162 approved building lots. The Board discussed the possibility of a moratorium on building, commercial use, 55 plus communities and other options. The Planning Board would have to implement these. The Board also discussed the reimplementing of state aid, but the state would have to do this. The Board considered attending Planning Board meetings on a regular basis to help understand their process. Bill attended the recent Planning Board meeting and noted they discussed a Warrant Article for 55+ communities.

The Board reviewed its goals regarding space needs. The Space Needs Committee plans to walk through NBCS with Facility Director Randy Loring to learn what changes are structurally possible at NBCS. SAU Administrative Assistant Denise Morin will work with the Town Hall to create a spreadsheet of demographic data. *Wendy Lambert moved to charge the Space Needs Committee to track demographic data including births, approved building lots, monitoring Planning Board activity, tracking new subdivisions, tracking trends and patterns of enrollment, etc.,. explore space expansion including Addition, Update construction costs – review architectural design of 4 classroom addition to evaluate current and projected space needs, explore other building expansion opportunities including Modular classrooms, White Buildings, and explore options to establish full day kindergarten at NBCS, its Financial impact, Space impact and community desire to establish full day kindergarten. Kary Jencks seconded the motion. The motion carried. (4-0 Fred Hayes absent)*

## **PAVING**

Randy was unable to attend tonight's meeting. Brian reported a meeting is scheduled for October 17 with a local reliable company who was the only bidder for this \$52,000 paving and drainage project. This meeting is to review the scope of work, after which recommendations are expected to be presented to the Board.

## **SOCIAL MEDIA UPDATES**

### **NBCS FACEBOOK PAGE**

The NBCS Facebook page is live. Terms of use are posted on the page. The New Boston Policy Review Committee should review the terms at its next meeting. Special consent for posting student specific information is being compiled. No student pictures will be posted until this is complete.

### **SOCIAL MEDIA PRESENTATION DISCUSSION**

Goffstown School Board Chairman Dian McCarthy is Director of Crispin's House. She is working to set up a vendor for a presentation at NBCS and getting cost information. A session is being held at MVMS.

## **ENERGY MANAGEMENT PROJECT**

Randy has not had a chance to review the information received from the Granite State Plumbing and Heating and Siemens energy audits but recommends paying a third party vendor to do a comprehensive impartial analysis of NBCS. \$5,000 is set aside for this purpose but Randy thinks more is needed. This could come from the Repair and Renovation CRF. Randy and Administrators will review the audit data the district already has before recommending a further analysis to the Board. Ray noted any recommendations from an impartial audit could be paid for through the CRF, a Warrant Article or a lease purchase arrangement with cost avoidance. An audit is expected to find items needed that are not already known and give a timeline for the best return on energy savings. This was the Board's original plan, then reputable vendors Granite State Plumbing and Heating and Siemens did free audits, however their audits did not exhaust all aspects of the building. The Administrators researched Eversource energy grants but Eversource currently only has money available for lighting. The New Boston Energy Commission brought in an engineer for a walkthrough but did not provide a report to NBCS. Tori will request this report. Randy and Administrators are tracking and monitoring outstanding projects. The retaining wall is expected to be done in the spring but will need to be evaluated by an engineer due to the portable placement.

## **NEW BUSINESS**

### **OCTOBER 3<sup>RD</sup> ENROLLMENT**

Tori reported NBCS is up 22 students from last year. The preschool class is expected to increase by 23% over the course of the school year as typically happens, as certain new students become eligible to attend on their third birthday. The sixth and eighth grade enrollment increased significantly this year. The Space Needs Committee will review this information.

### **NECAP SCIENCE SCORES**

Tori reported the Science NECAP test is given each May to grades four, eight and eleven. She reviewed the results of the most recent test that showed NBCS fourth graders improved compared to previous years and tested well above state average despite the cost per New Boston pupil as well below state average. This equals a great return on investment at NBCS.

### **SCHOOL STAFFING NOTIFICATION(S)**

Carrie Gentili will be a student intern in Lori Kjellander's class. Carrie has worked as a NBCS paraprofessional for many years. She is certified as an early childhood teacher and is working toward her K-6 certification with this practicum from SNHU.

Jamie Van de Car will be a student observer in Jillian LeBorveau's class. Jamie is a current MCC student, former NBCS student and current parent.

### **RETIREMENTS**

NBCS Art Teacher Judy Keefe and Physical Education Teacher Jackie Moulton are retiring at the end of this school year. These are two members of the NBCS Integrative Arts team, worked at NBCS for many years, and both are recipients of NH Educator of the Year Award in their field. Human Resource Director Kate Magrath holds exit interviews; the Board may be interested in interviewing them for knowledge to pass down to their successors. Next year's Artist In Residence is currently being planned. Artist In Residence transition options are being considered. Administrators will search for candidates for these positions that understand curriculum, curriculum planning and integration. *Wendy Lambert moved to accept Judy Keefe and Jackie Moulton's resignations with regret. Glen Dickey seconded the motion. The motion carried. (4-0-1 Fred Hayes abstained)*

### **OTHER BUSINESS THAT MAY LEGALLY COME BEFORE THE MEETING**

Fred reported that the Goffstown Policy Committees is working on its Admission of Non-Residents and Tuition policy and began reviewing all "B" policies.

Fred reported on tonight's CIP meeting, as he is a member of the CIP Committee. The meeting was well attended by the public with standing room only. The public was told that the CIP meetings are not a forum for public input, per the CIP policy the Committee is an advisory board only. Selectmen and Planning Board meetings are the forum for public input along with various Public Hearings that occur during the budget process. The School District presented to the CIP Committee tonight followed by an extensive presentation on a proposed fire station. The Fire Station Research Committee estimates a new station will cost \$2.5 million v. renovating the current fire station at \$1.8 million. The CIP Committee will meet again next week.

Glen reported the New Boston Bulletin is planning a January issue with Brandy Mitroff working in an executive role for monthly issues.

### **PUBLIC COMMENT**

Ed Mota of Carriage Road was present and thanked the Board for its work. Ed had questions about topics discussed at tonight's meeting. He asked how bus drivers are trained. Brian said bus drivers are screened and trained according to an extensive protocol as required by the state. New Boston has issues currently recruiting and retaining bus drivers. Every New Boston bus has more than one security camera. Ed asked who plans bus routes as he has observed an awkward turnaround situation at Pulpit Rock. Brian said anyone can call him to discuss any issues or concerns. Ed noted he is in favor of background checks, as it seems like a useful tool for teachers and volunteers. Brian noted all employees are fingerprinted along with a background check but NBCS volunteers are not. Ed asked who would be paying for the new NBCS sign. The Board said that is paid for as

part of an Eagle Scout project. Ed noted he is not in favor of spending money for an energy analysis and is more in favor of reputable companies doing a free analysis.

**NON-PUBLIC SESSION RSA 91-A: 311**

None.

**ADJOURNMENT**

*Glen Dickey made a motion to adjourn the meeting at 8:37pm. Kary Jencks seconded the motion. The motion carried (5-0). Meeting Adjourned.*

All back-up material to this meeting is held in the Principal's Office.

Respectfully submitted,  
Maralyn Segien