

NEW BOSTON SCHOOL DISTRICT
New Boston, New Hampshire 03070
NEW BOSTON SCHOOL DISTRICT SCHOOL BOARD MEETING
Wednesday, October 25, 2017 - 6:30 PM
New Boston Central School Library
15 Central School Road, New Boston, NH 03070

PRESENT

SCHOOL BOARD

Wendy Lambert
Bill Schmidt
Glen Dickey
Kary Jencks
Fred Hayes

ADMINISTRATORS

Brian Balke, Superintendent
MaryClaire Barry, Assistant Superintendent
Tori Underwood, Principal
Ray Labore, Business Administrator
Jenn Gilliland, Special Education Facilitator

OPENING

CALL TO ORDER

Wendy Lambert called the meeting to order at 6:30PM with the Pledge of Allegiance.

APPROVAL OF THE OCTOBER 11, 2017 SCHOOL BOARD MEETING MINUTES

Glen Dickey moved to approve the October 11, 2017 School Board meeting minutes as written. Bill Schmidt seconded the motion. The Board then reviewed the October 11, 2017 School Board meeting minutes and made the following changes:

Page 1, under Call To Order, change “6:392PM” to “6:30PM”

Page 2, under Principal’s Report, fifth bullet, fourth line, change “Goffstown School District” to “SAU”

Page 4, under Other, second sentence, change “He” to “Tori”

Glen Dickey moved to approve the October 11, 2017 School Board meeting minutes as amended. Kary Jencks seconded the motion. The motion carried (5-0)

Later in the meeting, David Litwinovich of Beard Road noted a typo. The Board again reviewed the October 11, 2017 School Board meeting minutes as follows.

Glen Dickey moved to reopen review of the October 11, 2017 School Board meeting minutes. Fred Hayes seconded the motion. The Board then made the following change:

Page 4, under Other, first sentence, change “first” to “second”

Glen Dickey moved to approve the October 11, 2017 School Board meeting minutes as amended. Bill Schmidt seconded the motion. The motion carried (5-0)

CORRESPONDENCE

Brian noted the Correspondence folder contained the following:

- An e-mail from a parent who asked that it be given to the Board.
- An article recognizing former NBCS student Darby Bowen for a Marine Artist award in NYC.
- Photos showing progress of the MVMS gym floor and stairs to the baseball field projects.

PUBLIC COMMENT

Keith Gentili of Summit Drive was present to introduce himself to the Board as he is working to begin a new free monthly publication in New Boston. Keith has experience working in the newspaper business beginning in high school and college then moving on to the small town of Nantucket then the city of Springfield, all with their unique differences and challenges. He has met with Tori and Glen to discuss this and continues to move forward

in this effort. He has met with town businesses, departments and the Selectmen. He is working toward a January launch of the New Boston Beacon. He is working with printers and hopes to publish a monthly 32-page paper driven by advertising, allowing it to be free to all residents. He is hoping to continue the NBCS coverage as was done in the New Boston Bulletin. He has two children that successfully went through the New Boston school system and enjoyed that coverage in the paper. He has met with former New Boston Bulletin reporters and they are interested in helping with the Beacon. He is still looking for local proofreaders. He wants local people working on the paper. It is a challenge to create a viable paper that will be sustainable but he is up for the challenge. He is seeking story ideas. There will be a December deadline if any school staff and administration want to include anything in the January issue. The Board noted it would like to include budget information as the January issue will come out before the February Deliberative Session. Brian noted he, Tori, Ray and the Board are available if Keith needs anything from them. Keith said he would like to add school events to the community calendar pullout page he is planning in the Beacon. Glen noted he is planning a GoFundMe page for Beacon startup costs. The Board and Administrators are excited and looking forward to the Beacon.

BUSINESS OPERATIONS/FINANCIALS

MANIFEST AND VOUCHERS

Glen reviewed the October 11, 2017 manifest. *Glen Dickey moved to approve the October 11, 2017 manifest in the amount of \$407,830.92. Fred Hayes seconded the motion. The motion carried. (5-0)*

Glen has not had a chance to review the October 25, 2017 Manifest. Ray reviewed the Manifest Summary sheet. Payroll related items included one payroll and totaled \$341,885.65 (12%). Special Education items totaled \$47,115.57 (2%). General Expenses included the MVMS and GHS tuition billing for the first sixty days of the school year at \$2,345,495.83 and totaled \$2,407,092.04 (86%). *Glen Dickey moved to conditionally approve the October 25, 2017 manifest in the amount of \$2,807,763.29 pending his review. Bill Schmidt seconded the motion. The motion carried. (5-0)*

REPORTS

PRINCIPAL'S REPORT

Tori Underwood reported the following:

- The Artist In Residence is coming back tomorrow to work with sixth graders. The project looks nice. Retired Art Teacher Judy Keefe will work with him tomorrow.
- Retired Gym Teacher Jackie Moulton and current Gym Teacher Miss Baines set up the annual Halloween obstacle course in the gym. Students are having a great time with it.
- Meteorologist Kevin Skarupa from WMUR postponed his visit with NBCS sixth graders from today to October 31 due to his coverage of the recent storm.
- The annual NBCS Halloween Parade is October 31 at 1:00.
- Tori is working with Assistant Superintendent MaryClaire Barry finalizing a Title I grant application to use these funds to bring in a support person to provide math intervention to NBCS students that need it. The person would be hired for this school year fully funded by Title I.

SUPERINTENDENT'S REPORT

Brian Balke gave the Superintendent's report:

- The next SAU Board meeting is tentatively scheduled for December 14 at 7:30 PM at NBCS. The New Boston School District is scheduled to meet with the New Boston Finance Committee at 6:30 PM that night. Glen and Recording Secretary Maralyn Segien will have to stay at the Finance Committee meeting for any subsequent business that night.
- The SAU building roof and cupola project are going well. The roof is now sealed and the cupola was removed.
- The legislature proposed new funding from HB517 Public School Infrastructure Fund. Technology Director Gary Girolimon is ready to submit an application for funds for NBCS to help pay for the dark fiber and NBCS phone system projects.

- Fire Chief Dan MacDonald was thanked for his professionalism and extra help he has provided working with the Safety Committee. He is a great resource to Brian and the town and a dedicated part time Fire Chief.
- Goffstown sports teams may be moving to NHIAA Division I classification for most sports. Most are currently Division II.
- Updated enrollment information will be emailed to the Board tomorrow.

GOFFSTOWN SCHOOL BOARD SUB-COMMITTEE REPORTS

POLICY REVIEW COMMITTEE REPORT (11-13-17 @ 5:30 PM @ SAU 2ND FLOOR CONFERENCE ROOM)

Fred reported the Committee discussed the athletic policy and coach's handbook at its recent meeting.

C&E COMMITTEE REPORT (NEXT MEETING 11-13-17 @ 7:00 PM @ SAU 2ND FLOOR CONFERENCE ROOM)

NEW BOSTON POLICY REVIEW COMMITTEE REPORT (NEXT MEETING 10-25-17 @ 5:00 PM @ NBCS)

Fred reported the Committee met tonight and modified its agenda to review Special Education policies Special Education Director Salina Millora brought to the Goffstown and New Boston School Districts.

NEW BOSTON FINANCE COMMITTEE BEGINS MEETING NOVEMBER 2, 2017 @ 6:30 pm @ TOWN HALL CONFERENCE ROOM

OLD BUSINESS

ENERGY AUDIT RFP DISCUSSION

Bill reviewed the RFP with Facilities Director Randy Loring. Randy agreed with Bill's recommendations and added a paragraph under "background." A final draft will be sent to the Board for review before the next Board meeting where it is expected to be approved.

2ND READ POLICIES

AD-Educational Philosophy Statement of the NBSD: *Wendy Lambert moved to approve AD-Educational Philosophy of the NBSD as presented. Glen Dickey seconded the motion. The motion carried. (5-0)*

BEDC-Quorum: *Fred Hayes moved to approve BEDC-Quorum as presented. Glen Dickey seconded the motion. The motion carried. (5-0)*

IHAMA-Teaching About Alcohol, Drugs and Tobacco: *Fred Hayes moved to approve IHAMA-Teaching About Alcohol, Drugs and Tobacco as presented. Glen Dickey seconded the motion. The motion carried. (5-0)*

JAFB-Admission of Non-Resident Students (And Tuition): Deferred pending Committee receipt of requested information from SAU Administrative Assistant Denise Morin. This policy will be brought back for a 3rd read.

JLCB-Immunizations of Students: School Nurse Judith Limondin reviewed this policy and recommended a change. The Board agreed. *Fred Hayes moved to approve JLCB-Immunizations of Students as amended. Kary Jencks seconded the motion. The motion carried. (5-0)*

JLCK-Special Physical Health Needs of Students: *Fred Hayes moved to approve JLCK-Physical Health Needs of Students as presented. Glen Dickey seconded the motion. The motion carried. (5-0)*

SPACE NEEDS COMMITTEE

Wendy noted enrollment is not expected to decrease, due to the number of approved building lots, and it may be time to restart the Space Needs Committee to project or reconfigure space inside NBCS, the portable and the White Buildings to prevent the situation that occurred when the portable was added to the property. Brian said the White Building option makes sense but safety is a concern. The School District could consider making the White Buildings more secure. Glen noted he prefers adding portables to using the White Buildings. Wendy noted adding a portable was selected a few years ago, mostly due to safety concerns and Recreation Department use of the White Buildings. The Board briefly considered selling the White Buildings to the town. Glen asked if there is a way to predict future class sizes. Wendy asked what is the threshold for class sizes that would create the need to add a class. The Board and Administrators decided the threshold is approximately 600 total students but overall class sizes across all grades and capacity for Special Education students also need to be considered when

deciding to add a class. Readiness and full day Kindergarten capabilities could be affected and the size of the library could be decreased. The School District has the fourth lowest school costs in NH and is nervous about bringing forward a bond for an addition. Kary noted the Space Needs Committee spent Board approved money for an updated quote for an addition and has been considering reconfiguration of the current facilities. Special Education, office and conference room space is also needed. Brian noted there are firms that consider reconfiguring space and this may be helpful for NBCS. Kary will reach out to the Committee soon.

NEW BUSINESS

DRAFT 2018-2019 SCHOOL DISTRICT CALENDAR

The SAU Board discussed this at its recent meeting. There are three elections. New Boston and Goffstown schools could hold school on Primary Day or the March voting day. NBCS could hold school on days when Goffstown does not hold school but this would increase transportation costs. The NBSD does not support this option. The Board, Administrators and NBCS teachers seem in favor of beginning the school year before Labor Day. The SAU Board also discussed holding school on Columbus Day and Martin Luther King Jr. Day. NBSD supports continuing to hold school on Columbus Day. NBSD supports holding school on Martin Luther King Jr. Day. New Boston supports holding school on December 21, 2018. NBSD does not support combining the February and April vacations. NBSD would like to design a color-coded calendar format including clear end dates. The Board discussed the hourly school calendar option v. days option. Brian will bring information back and forth between the Boards since the SAU Board is not meeting again until December.

The SAU Board discussed snowdays and decided to add them to the end of the year in 2017-2018 instead of extending the school day as was done in 2016-2017. Blizzard bags will not be used.

DRAFT 2018-2019 SCHOOL DISTRICT BUDGET PRESENTATION

Tori presented a preliminary powerpoint budget presentation. She will e-mail it to the Board. A detailed budget presentation will be prepared. The budget included a request to replace five classroom sinks that are falling apart and adding electrical outlets. The Board considered doing this project with funds from the Building and Renovation CRF or with any unreserved funds. A school generator is not included in the budget. Brian recently spoke to Emergency Management Director Dan MacDonald about replacing the school generator. Dan is researching grant funding for this. The Board recommended preparing a Warrant Article for a replacement generator due to concerns that the current generator is not sufficient or reliable for the school's emergency needs or the town needs of the building as its emergency shelter. The SAU will research costs and try to find FEMA matching funds for a replacement of the current generator capacity and a whole school generator.

DETAILED BUDGET INFORMATION

This was distributed to the Board for review at the next Board meeting.

OTHER BUSINESS THAT MAY LEGALLY COME BEFORE THE MEETING

The SAU Board decided the SAU Policy Committee needs to review the Superintendent evaluation and form again. Wendy will contact Goffstown School Board member Steven Dutton to schedule its review.

SCHOOL STAFFING

None.

PUBLIC COMMENT

David Litwinovich of Beard Road was present and asked for clarification of the November meeting dates. The Board noted the schedule changes in November and February. The next Board meeting is November 1.

NON-PUBLIC SESSION RSA 91-A: 311(c)

Wendy Lambert made a motion to go into nonpublic session at 7:35pm under RSA 91-A:311(c) Matters which if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of

the applicant. Glen Dickey seconded the motion. The Chair took an individual voice poll from all board members. Vote: 5-0-0 – All in Favor – Motion Passes.

Wendy Lambert moved to come out of non-public session at 7:55pm, seconded by Glen Dickey. The Chair took an individual voice poll from all board members. Vote 5-0-0 - All in Favor – Motion Passes.

Fred Hayes moved to seal the non –public minutes for 5 years, seconded by Glen Dickey. Vote: 5-0-0 – All in Favor – Motion passes.

NON-PUBLIC SESSION RSA 91-A: 311(a)

Wendy Lambert made a motion to go into nonpublic session at 8:52pm under RSA 91-A:3II(a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. Glen Dickey seconded the motion. The Chair took an individual voice poll from all board members. Vote: 5-0-0 – All in Favor – Motion Passes.

Wendy Lambert moved to come out of non-public session at 8:55pm, seconded by Glen Dickey. The Chair took an individual voice poll from all board members. Vote: 5-0-0 – All in Favor – Motion Passes.

Fred Hayes made a motion to ratify the Agreement between the New Boston School Board and the New Boston Support Staff Association starting July 1, 2018 through June 30, 2021 for the voters of New Boston to vote on the contract presented in March of 2018, seconded by Bill Schmidt. Vote: 5-0-0 - All in favor – Motion passes.

ADJOURNMENT

Glen Dickey moved to adjourn the public meeting at 8:56pm. Bill Schmidt seconded the motion. The motion carried (5-0). Meeting Adjourned.

All back-up material to this meeting is held in the Principal’s Office.

Respectfully submitted,

Maralyn Segien