

**NEW BOSTON SCHOOL DISTRICT
New Boston, New Hampshire 03070**

**NEW BOSTON SCHOOL DISTRICT SCHOOL BOARD MEETING
Wednesday, September 28, 2016 - 6:30 PM**

**New Boston Central School Library
15 Central School Road, New Boston, NH 03070**

PRESENT

SCHOOL BOARD

Wendy Lambert
Bill Schmidt
Glen Dickey
Fred Hayes
Kary Jencks (8:25)

ADMINISTRATORS

Brian Balke, Superintendent
Tori Underwood, Principal

OPENING

CALL TO ORDER

Wendy Lambert called the meeting to order at 6:30 PM with the Pledge of Allegiance.

APPROVAL OF SEPTEMBER 14, 2016 SCHOOL BOARD MEETING MINUTES

Fred Hayes moved to approve the September 12, 2016 School Board meeting minutes as written. Bill Schmidt seconded the motion. The Board then reviewed the September 14, 2016 School Board meeting minutes and made the following changes:

Page 2, under Principal's Report, first and second bullets, change "ribbon" to "ribbons"

Page 3, under Technology Position Proposal, third line from the bottom, remove "is" after "Tori"

Page 4, under Residency Requests, second line from the bottom, change "Glen Dickey" to "Bill Schmidt" before "seconded"

Fred Hayes moved to approve the September 14, 2016 School Board meeting minutes as amended. Glen Dickey seconded the motion. The motion carried (4-0 Kary Jencks absent)

CORRESPONDENCE

Brian noted the Correspondence folder contained the following:

- An e-mail from MVMS Principal Wendy Hastings sharing an e-mail she received from a Derry parent saying a MVMS sports team showed the Derry team a good demonstration of respect and sportsmanship after a hard fought game where Derry won for the first time in two years.
- A NHIAA commendation for GHS.
- Two letters Brian sent on the Board's behalf regarding the non-resident requests discussed at the September 14, 2016 Board meeting.

PUBLIC COMMENT

None.

EAGLE SCOUT PROJECT-RYAN MACKKEY

Boy Scout Ryan Mackey was present to meet with the Board as he is working on his Eagle Scout rank and proposes building a granite sign for NBCS for his Eagle Scout project. He has noticed the current sign is more for the Recreation Department and he wants NBCS to be more prominent on the sign, in honor of his great experiences as a student at NBCS. He has begun working on the project and received a quote from Milford Granite. He asked the Board if they would be interested in a sign, and if so, would they like a bobcat image

instead of the Molly Stark Cannon that is on the current sign. The District may want an area under the sign to add messages and announcements. Placement of the sign will be determined, possibly close to the building and keep the current sign. The School District will research the Sign and Naming in Memoriam policies and talk this over with the Recreation Department who has an arrangement with NBCS for use of the NBCS sign. Brian will bring this information to the Board's next meeting and keep Ryan informed. Ryan plans to raise money for the sign by selling commemorative bricks to place around the sign and by holding spaghetti dinner and bake sale fundraisers. The proposal is pending approval by the Eagle Board. Milford Granite would install the sign and Ryan and his troop will do the landscaping and brick placement around the sign. Ryan's Eagle Project must be complete by March 2018. He is covered under an insurance rider from Boy Scouts of America.

BUSINESS OPERATIONS/FINANCIALS

MANIFEST AND VOUCHERS

Glen reviewed the September 14 manifest and noted water testing was done, as it is every couple of years, around the NBCS building at \$332.50. Tori keeps these results in her office. Asbestos inspection was done at \$1,500, as there is a section of NBCS with asbestos flooring that is encapsulated along with other areas of asbestos. This has to be tested every three years. The District occasionally uses Wadleigh Law Firm for Special Education legal services and was paid \$180.00 this month. Payroll related items included three payrolls and totaled \$299,500.48 (67%). Special Education totaled \$12,162.20 (3%). General Expenses totaled \$118,361.92 (26%). ***Glen Dickey moved to approve the September 14, 2016 manifest in the amount of \$449,308.93. Fred Hayes seconded the motion. The motion carried. (4-0)***

Glen reviewed the September 28 Manifest Summary sheet noting Payroll related items included one payroll and totaled \$252,178.36 (86%). Special Education activity totaled \$20,619.90 (7%). General Expenses totaled \$10,017.02 (3%). ***Glen Dickey moved to approve the September 28, 2016 manifest in the amount of \$290,523.58. Bill Schmidt seconded the motion. The motion carried. (4-0)***

The District is working with an architect to redesign the playground to improve water runoff. The District purchased playground mulch but did not yet place it pending the redesign as it often washes away due to runoff.

REPORTS

PRINCIPAL'S REPORT

Tori Underwood reported the following:

- Back to School nights were held over three nights last week along with the book fair.
- Music Teacher Dave Saunders gave a band presentation for parents before the fifth and sixth grade Back to School night. Instrument rental night took place this week.
- NWEA testing is complete. This is the first year it was held in classrooms and it went very well. This was accomplished with the new laptops purchased by the PTA and the District. The testing process was very quick and the library was not required to be closed for testing.

SUPERINTENDENT'S REPORT

Brian Balke gave the Superintendent's report:

- NH School Board resolutions are due in October.
- Brian left a message for Recreation Director Mike Sindoni about the Board goal of afterschool programming and extracurricular activities.
- Brian met with GHS to discuss engineering opportunities available for GHS students interested in engineering.
- NECAP scores look favorable including measured increased performance in lower achieving students who made growth and outperformed how they had tested previously.
- The SAU Board meeting is scheduled for October 13, 2016 at 7:00 PM at the SAU.
- The Board requested an updated enrollment report at its next meeting.

GOFFSTOWN SCHOOL BOARD SUB-COMMITTEE REPORTS

C&E COMMITTEE REPORT (NEXT MEETING 11-14-16 @ 7:00 PM @ SAU)

POLICY REVIEW COMMITTEE REPORT (10-10-16 @ 6:00 PM @ SAU)

NEW BOSTON POLICY REVIEW COMMITTEE REPORT (NEXT MEETING 10-13-16 @ 5:30 PM @ SAU)

NEW BOSTON SPACE NEEDS COMMITTEE (10-26-16 @ 5:30 PM @ NBCS)

SAU#19 SCHOOL BOARD MEETING (10-13-16 @ 7:00 PM @ SAU)

OLD BUSINESS

UPDATES-BOARD DISCUSSION AND DIRECTION

PAVING

The Board received one bid from a local reliable company for this \$52,000 paving and drainage project. This has not yet been finalized.

WINTER PLOWING

Brian spoke to the Town Administrator who doesn't believe there will be any change to the NBCS winter plowing procedure. Brian asked him to let the District know if this changes as it affects the District budget.

FACILITY PRIORITY LIST

Stantech was going to help NBCS with window caulking and building envelope projects but weather did not cooperate on the day they scheduled and they will no longer be able to do this for NBCS.

SOCIAL MEDIA

Technology Director Gary Girolimon completed the NBCS Facebook page setup. It is not yet live. Gary will work on a Twitterfeed but does not believe there is much parent interest.

BOARD REVIEW AND DISCUSSION

REVISED BOARD GOALS

The Board reviewed its revised goals. Brian will update the list throughout the year and keep the Board updated.

REVISIT CHARGE FOR SPACE NEEDS COMMITTEE

The Board will update the Space Needs Committee charge to ask it to explore expansion and consider different building configurations or buildings. Enrollment information reported at the next Board meeting should help. There are 162 approved building lots in New Boston. This item will be discussed at the next Board meeting. The Space Needs Committee will meet at the end of October.

ENERGY MANAGEMENT DISCUSSION

Facility Director Randy Loring has not yet been able to review the reports as discussed at the last Board meeting. The SAU asked if the Board wants to pay an outside vendor to assess the NBCS building and/or a lease purchase option for energy improvements such as heating and lights. The Board will wait for Randy to review the previously received reports before deciding.

NEW BUSINESS

SCHOOL STAFFING

NBCS SPECIAL EDUCATION SECRETARY POSITION PROPOSAL

This is a new request. NBCS currently has two Administrative Assistants serving approximately 560 total students, of which 80-85 are Special Education students. Special Education Director Salina Millora proposes using grant money to hire a part time Special Education Assistant. This is a position NBCS has never had. Special Education Teachers currently make phone calls, file and send mailings regarding their students. A part time Administrative Assistant to support them at \$10,000 for 20 hours/week would be totally paid for with a grant. Space will be found for this person in NBCS. This position is at every SAU school except NBCS. This grant is also used for NBCS COTA services and services to New Boston Special Education students at GHS and MVMS. This grant money is expected to be available year after year. *Glen Dickey moved to accept the proposal for a NBCS Administrative Assistant for 18.75 hours per week at step 5 track 4. Fred Hayes seconded the motion. The motion carried. (4-0)*

OTHER BUSINESS THAT MAY LEGALLY COME BEFORE THE MEETING

A recent court case took place, Dover v. NH that may have potential to benefit the District with a change to the adequacy grant. The exact outcome is unknown at this time.

PUBLIC COMMENT

None.

NON-PUBLIC SESSION RSA 91-A: 311(i)

Wendy Lambert made a motion to go into nonpublic session at 7:35pm under RSA 91-A:311(i) Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.. Glen Dickey seconded the motion. The Chair took an individual voice poll from all board members present. Vote: 4-0-0 – All in Favor – Motion Passes.

Kary arrived at 8:25pm

Glen Dickey moved to come out of non-public session at 8:43pm, seconded by Bill Schmidt. The Chair took an individual voice poll from all board members present. Vote: 5-0-0 – All in Favor – Motion Passes.

Fred Hayes moved to seal the minutes for 20 years. Glen Dickey seconded the motion. Vote: 5-0-0 – All in Favor – Motion Passes.

ADJOURNMENT

Glen Dickey made a motion to adjourn the meeting at 8:45pm. Fred Hayes seconded the motion. The motion carried (5-0). Meeting Adjourned.

All back-up material to this meeting is held in the Principal's Office.

Respectfully submitted,
Maralyn Segien
Non-Public minutes submitted,
Wendy Lambert