

NEW BOSTON SCHOOL DISTRICT
New Boston, New Hampshire 03070
NEW BOSTON SCHOOL DISTRICT SCHOOL BOARD MEETING
Wednesday, September 27, 2017 - 6:30 PM
New Boston Central School Library
15 Central School Road, New Boston, NH 03070

PRESENT

SCHOOL BOARD

Bill Schmidt
Glen Dickey
Kary Jencks

ADMINISTRATORS

Brian Balke, Superintendent
Randy Loring, Facilities Director
Tori Underwood, Principal
Ray Labore, Business Administrator

OPENING

CALL TO ORDER

Glen Dickey called the meeting to order at 6:39 PM with the Pledge of Allegiance.

APPROVAL OF SEPTEMBER 13, 2017 SCHOOL BOARD MEETING MINUTES

The Board deferred review pending their receipt of the minutes.

CORRESPONDENCE

None.

PUBLIC COMMENT

None.

BUSINESS OPERATIONS/FINANCIALS

MANIFEST AND VOUCHERS

Glen reviewed the Manifests.

Glen Dickey moved to approve the June 30, 2017 manifest in the amount of \$74,662.02. Kary Jencks seconded the motion. The motion carried. (3-0 Wendy Lambert and Fred Hayes absent)

Glen Dickey moved to approve the June 21, 2017 manifest in the amount of \$998,980.85. Kary Jencks seconded the motion. The motion carried. (3-0)

Glen Dickey moved to approve the September 27, 2017 manifest in the amount of \$373,013.64. Kary Jencks seconded the motion. The motion carried. (3-0) Ray reviewed the Manifest Summary sheet. Payroll related items included one payroll and totaled \$334,191.07 (90%). Special Education items totaled \$21,917.85 (6%). General Expenses included texts and materials funded through a grant and totaled \$11,878.79 (3%).

Glen Dickey moved to approve the September 13, 2017 manifest in the amount of \$472,476.43. Kary Jencks seconded the motion. The motion carried. (3-0) The Board noted the monthly Fairpoint bill will be greatly reduced now that the District has switched to dark fiber.

Glen Dickey moved to approve the August 23, 2017 manifest in the amount of \$261,291.91. Kary Jencks seconded the motion. The motion carried. (3-0)

Glen Dickey moved to approve the July 26, 2017 manifest in the amount of \$386,773.33. Kary Jencks seconded the motion. The motion carried. (3-0)

UPDATES

Budget Development Status: Ray reported budget development is underway especially in the Goffstown School District as they begin earlier than New Boston. His office is preparing the package for presentation to the Goffstown School Board next week. This will drive tuition rates for New Boston middle and high school students that will be presented to the New Boston School Board in October. The Business Office is also preparing a list of one-time expenditures for Board review and approval. The New Boston School District plans to remove the extra middle and high school student seats it has included each year now that the District has the 2.5% contingency CRF.

REPORTS

PRINCIPAL'S REPORT

Tori Underwood reported the following:

- Back to School nights took place last week.
- Deb Boudreau held fingerprinting for New Boston volunteers at Back to School nights. She will plan another night for New Boston parents. There are two tiers of volunteers, classroom volunteers and designated volunteers. This information is in the Thursday Notice and on the NBCS website.
- Afterschool clubs have begun.
- Tori and Goffstown school administrators will be in Concord for a few days learning about assistive technology.
- The Artist In Residence is meeting with sixth graders tomorrow to begin creating a puzzle mural to install permanently around the stage. The sixth grade will unveil this in November at their performance and open house night.

SUPERINTENDENT'S REPORT

Brian Balke gave the Superintendent's report:

- The SAU Board meeting is scheduled for October 12 at 7:00 PM at the SAU where the SAU budget, snowday options and the 2018/2019 calendar will be discussed.
- Brian had a good conversation with the Director of the Chestnut Hill afterschool program about the bus ridership issue discussed at the last Board meeting. The Director and the bus driver will work this issue out. Brian learned the Chestnut Hill afterschool program is at capacity and will not take any more students at this time.
- Technology Director Gary Girolimon is working on internet safety with NBCS Library Media Specialist Mindi Charles.
- HB1644 requires new screenings for dyslexia. New Boston and Goffstown School Districts are in compliance.
- The yield sign on school property was discussed with Police Chief James Brace at the last Board meeting. Enforcement is recommended. A reminder was added to the Thursday Notice.

GOFFSTOWN SCHOOL BOARD SUB-COMMITTEE REPORTS

C&E COMMITTEE REPORT (NEXT MEETING 11-13-17 @ 7:00 PM @ SAU 2ND FLOOR CONFERENCE ROOM)

Kary reported she could not attend the C&E meeting last Monday due to a meeting for Support Staff contract negotiations. Brian reported new athletics policies and manuals for high school coaches and athletes were shared at the C&E meeting. Similar policies and manuals will be used in middle school. This will be discussed again at the next C&E meeting.

POLICY REVIEW COMMITTEE REPORT (10-23-17 @ 5:30 PM @ SAU 2ND FLOOR CONFERENCE ROOM)

NEW BOSTON POLICY REVIEW COMMITTEE REPORT (NEXT MEETING 10-25-17 @ 5:00 PM @ NBCS)

OLD BUSINESS

FACILITIES STATUS

Facilities Director Randy Loring was present to discuss facilities status with the Board. The Board discussed the status of the RFQ to conduct an energy audit at their last meeting where Ray reported the money that was set

aside for this purpose was spent in other ways. He researched this statement since then and found it was not spent and \$15,000 is available. Siemens and Granite State Plumbing and Heating offered to do audits. Randy distributed the Siemens report and RFQ he prepared last year to the Board for review. The facility priority list, capital project updates and RFQ response letter from Granite State Plumbing and Heating were also included in the packet of information for Board review. Randy said January might be a good time to do the audit as heating systems run at that time of year. The Board discussed the RFQ last year and at the Deliberative Session as they were considering bringing in a third party to solicit an RFP for Board consideration. \$15,000 is not likely to cover the entire cost but may cover the initial cost to get a group of vendors together to bid. The Board would then have to decide if it wants to begin a large project to get all pieces done at the same time or do the project over several years. The Board considered pros and cons of preparing a schedule to do a project for energy savings then use the savings to pay for the next energy saving improvement aspect and continue in this manner. Ray noted there are options such as companies to use and how to pay such as lease-purchase, Warrant Article or CRF. The Board will review and discuss this at its next meeting. SAU Administrative Assistant Denise Morin will e-mail the RFQ to the Board. Randy plans to run the RFQ in the paper for a couple weeks, review the quotes that come in and then present to the Board.

REVISED BOARD GOALS

The Board reviewed its revised list of goals. Communication to the public will be added to the list. The list will be reviewed again at the next Board meeting. Glen reported a meeting regarding beginning a new town newspaper occurred. Glen is working with Keith Gentili who has experience running a newspaper. They decided they need to raise money to get started with a newspaper. The New Boston School District is considering beginning a periodic mailing to all homes if the town does not have a newspaper. Voting season is a great time to send a neutral informational mailing. NBS is trying to use social media more often and referencing it in the Thursday Notice to get communication out to the public.

NEW BUSINESS

COMMUNITY PLAN

The Board reviewed the teacher and student representative reports from MVMS and GHS.

1ST READ POLICIES

AD-Educational Philosophy Statement of the NBSD

BEDC-Quorum

JFAB-Admission of Non-Resident Students (and Tuition)

IHAMA-Teaching About Alcohol, Drugs and Tobacco

JLCK-Special Physical Health Needs of Students

These will be brought back for a second read.

OTHER BUSINESS THAT MAY LEGALLY COME BEFORE THE MEETING

Enrollment will be reported to the Board after October 1 when NBSD reports to the state. Tori noted students are still moving in and out of the District.

SCHOOL STAFFING

None.

PUBLIC COMMENT

None.

NON-PUBLIC SESSION RSA 91-A: 311(a)

Glen Dickey made a motion to go into nonpublic session at 7:54pm under RSA 91-A:3II(a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. seconded the motion. The Vice Chair took an individual voice poll from all board members present. Vote: 3-0-0 – All in Favor – Motion Passes.

Glen Dickey moved to come out of non-public session at 8:20pm, seconded by Bill Schmidt. Vote 3-0-0 - All in Favor – Motion Passes.

Kary Jencks moved to seal the non –public minutes for five years, seconded by Bill Schmidt. Vote: 3-0-0 – All in Favor – Motion passes.

ADJOURNMENT

Glen Dickey moved to adjourn the public meeting at 8:23pm. Bill Schmidt seconded the motion. The motion carried (3-0). Meeting Adjourned.

All back-up material to this meeting is held in the Principal's Office.

Respectfully submitted,
Maralyn Segien