

**NEW BOSTON SCHOOL DISTRICT  
New Boston, New Hampshire 03070**

**NEW BOSTON SCHOOL DISTRICT SCHOOL BOARD MEETING  
Wednesday, May 24, 2017 - 6:30 PM**

**New Boston Central School Library  
15 Central School Road, New Boston, NH 03070**

**PRESENT**

**SCHOOL BOARD**

Wendy Lambert  
Kary Jencks  
Glen Dickey  
Fred Hayes  
Bill Schmidt (via phone)

**ADMINISTRATORS**

Brian Balke, Superintendent  
  
Tori Underwood, Principal  
Randy Loring, Facilities Director

**OPENING**

**CALL TO ORDER**

Wendy Lambert called the meeting to order at 6:30 PM with the Pledge of Allegiance.

**APPROVAL OF MAY 10, 2017 SCHOOL BOARD MEETING MINUTES**

*Glen Dickey moved to approve the May 10, 2017 School Board meeting minutes as written. Fred Hayes seconded the motion.* The Board then reviewed the May 10, 2017 School Board meeting minutes and made the following changes:

Page 2, under Available Funds For Technology Purposes second paragraph, second line, add "This proposal includes a dark fiber connection to Goffstown and a new phone system, the CISCO CallManager Express System, which offers many technical and safety advantages for NBCS."

Page 2, under Available Funds For Technology Purposes second paragraph, third line, add "NBCS is out of 911 room identification compliance."

Page 2, under Available Funds For Technology Purposes second paragraph, eleventh line, change "Gary proposes a Cisco CallManager Express system at \$36,500. This is similar to what Goffstown uses. This system offers many technical and safety advantages for NBCS at a comparable price to an updated phone system similar to what NBCS currently has (the current system is becoming obsolete)." to "which Gary estimated at \$36,500, if a standalone system is purchased."

Page 2, under Lincoln Financial, first paragraph, third line, change "live" to "life"

Page 3, under Principal's Report, seventh bullet, remove "The"

Page 3, under Principal's Report, eighth bullet, change "Playground" to "Classroom"

Page 3, under Superintendent's Report, first bullet, add "RSA"

Page 3, under Policy Review Committee Report, change "working" to "work"

Page 5, under Other Business, first bullet, change "The Board considered" to "Glen brought forward the possibility of"

*Glen Dickey moved to approve the May 10, 2017 School Board meeting minutes as amended. Fred Hayes seconded the motion. The motion carried (5-0)*

**CORRESPONDENCE**

Brian noted the Correspondence folder contained the following:

- An invitation to the Board for the MVMS and GHS graduations and Senior Athletic Banquet.
- SAU Staff Accountant Cory Izbicki's resignation as he is moving on to the Business Administrator position in Litchfield.

### **PUBLIC COMMENT**

None.

### **BUSINESS OPERATIONS/FINANCIALS**

#### **MANIFEST AND VOUCHERS**

Glen reviewed the Manifest prior to the meeting and found no issues. The manifest contains the tuition payment to Goffstown of \$2,132,014.75. *Glen Dickey moved to approve the May 24, 2017 manifest in the amount of \$2,404,411.19. Fred Hayes seconded the motion. The motion carried. (5-0)*

### **REPORTS**

#### **PRINCIPAL'S REPORT**

Tori Underwood reported the following:

- The fourth graders finished the science NECAP test.
- The entire school walked the trail to the library today after completing a reading challenge from Mrs. Howe's class. The amount read and the number of books will be announced at the Community Meeting June 1.
- MVMS Student Ambassadors will visit NBCS sixth graders tomorrow.
- The students and teachers are looking forward to Storyteller Len Cabral's visit to NBCS tomorrow.
- Some fifth graders were honored by being invited to help put memorial flags at the cemetery tomorrow.
- The annual NBCS Memorial Day program is Tuesday May 30 at 9:00 AM with an 8:30 AM Veteran's breakfast. The Honor Guard will then drop a wreath in the river.
- Sixth graders will go to field day at the YMCA with Goffstown sixth graders May 31.
- The next Community Meeting showcase of student work is June 1 at 8:30 AM.

#### **SUPERINTENDENT'S REPORT**

Brian Balke gave the Superintendent's report:

- The Safety Committee continues to meet with all Principals, Police and Fire Chiefs from New Boston and Goffstown.
- Spring athletics are wrapping up; a couple Goffstown teams are playoff bound.
- Goffstown Main Street construction is affecting bus routes.
- SAU facility projects are moving forward.
- The state consolidation plan for the Every Student Succeeds Act was distributed to the Board for review.
- Kary noted she appreciated Brian's leadership decision when the SAU mailed to parents information of the 5 Signs To Look For Emotional Distress from the Change Direction Campaign. A video is also available on the website.

### **GOFFSTOWN SCHOOL BOARD SUB-COMMITTEE REPORTS**

#### **C&E COMMITTEE REPORT**

Kary reported there is no meeting until fall.

#### **POLICY REVIEW COMMITTEE REPORT**

Fred reported the Committee has not met.

#### **NEW BOSTON POLICY REVIEW COMMITTEE REPORT**

**1<sup>st</sup> Read Policy AD Educational Philosophy Statement of New Boston School District:** The Committee met to simplify this policy. Wendy will send the backup to the Mission Statement that the Board has to review each year under this policy. Fred will research if this policy is needed or if the name should be changed.

**1<sup>st</sup> Read Policy BA New Boston School District Goals And Objectives:** The Committee amended this policy to bring it into compliance with the NHSBA policy. Fred will research if this policy is needed or if the name should be changed.

**1<sup>st</sup> Read Policy BDB Board Officers:** The Committee amended this policy to bring it into compliance with the NHSBA policy.

**1<sup>st</sup> Read Policy BGA Policy Development System:** The Committee amended Section H of this policy. All policies discussed tonight will be brought forward for a 2<sup>nd</sup> read.

## **REMINDER: JOINT AREA BOARD MEETING JUNE 6 AT 6:00 PM AT SAU CENTRAL OFFICE**

### **OLD BUSINESS**

#### **FACILITIES PROJECT REPORT UPDATE**

Facility Director Randy Loring was present to discuss facilities project updates as follows:

- He categorized the list of projects provided at the May 10 meeting. He plans to complete some projects with current staff on Saturdays and some with a contractor the Goffstown School District uses. Other projects will be discussed at a future Board meeting to prioritize and decide how to move forward.
- Three bids were received from the recent RFP. Randy recommended the District contract with Northpoint Roofing, Inc. They were the lowest bidder and are a contractor the District has been working with in recent years. *Fred Hayes moved to approve Northpoint Roofing, Inc. for three sections of the roof to be done over the summer. Glen Dickey seconded the motion. The motion carried (5-0)*
- All parking lot ramps need repair as the concrete is crumbling. Randy expects these to be removed and paved.
- Energy Commission Chairman Susan Carr requested a facilities list that she plans to bring to the Energy Commission to discuss then will meet with the Board. Randy recently spoke to her about the possibility of installing solar panels on the new roof. The Board discussed solar panels with the Energy Commission in the past and were not in favor at that time.

#### **HOOKSETT STUDENT STATUS**

Brian reported a meeting was held with parents of Hooksett students that were considering tuitioning their children at Goffstown High School. The outcome was no families decided to do this after comparing their options with those offered at Pinkerton Academy and Londonderry High School at no extra cost to Hooksett families as these schools are taking Hooksett students at the per student amount in Hooksett's School District budget. The Board considered that the Goffstown School District may want to offer a similar program to Hooksett students in the future as long as GHS can take more students at no increased cost to the Goffstown School District. If this happens, it would be a revenue to the Goffstown School District, possibly decreasing Goffstown taxes and New Boston's tuition rate and taxes.

### **NEW BUSINESS**

#### **BOARD AUTHORIZATION REQUESTED TO CONDUCT BUSINESS DURING SUMMER MONTHS**

*Glen Dickey moved to authorize the SAU to conduct business during the summer months. Fred Hayes seconded the motion. The motion carried. (5-0)*

#### **BOARD AUTHORIZATION REQUESTED TO HIRE DURING SUMMER MONTHS**

*Glen Dickey moved to authorize the NBCS administration and SAU to hire during the summer months. Kary Jencks seconded the motion. The motion carried. (5-0)*

#### **BOARD AUTHORIZATION REQUESTED TO ACCEPT COMMODITY BIDS DURING SUMMER MONTHS**

*Glen Dickey moved to authorize the SAU to accept commodity bids over summer months. Bill Schmidt seconded the motion. The motion carried. (5-0)*

## **BOARD AUTHORIZATION REQUESTED TO ACT ON CAPITAL PROEJCT BIDS DURING SUMMER MONTHS**

*Glen Dickey moved to authorize the NBCS administration and SAU to act on capital project bids during the summer months. Kary Jencks seconded the motion. The motion carried. (5-0)* This authorization is for projects already in the approved budget for next year. A management reserve of approximately 10% is established for these in case any go overbudget.

## **NBSSA INTENT TO NEGOTIATE**

The NB Support Staff Association sent the Board a memo with the names of the people who will represent them during contract negotiations. The Board selected its negotiation committee in March and District Attorney Kevin Collimore will be notified.

## **SCHOOL STAFFING**

### **Notification Para Resignation (Effective 6/30/17):**

Brian reported Paraprofessional Janet Cristini sent in her resignation. The Board and Administration wish her well.

### **Notification Teacher Nomination:**

Tori reported the Administration recommends Heather Chalson for the open Art Teacher position. She has fifteen years of experience, mostly in New York. Her personal portfolio was viewed during the interview and the panel is very excited and impressed. Heather came to NH again for a second interview with Assistant Superintendent MaryClaire Barry. Heather and her family plan to relocate to NH where she grew up. She met with retiring Art Teacher Judy Keefe to prepare. Judy was very impressed. Judy prepared a historical binder with all Artist In Residences over the years that the Board is interested in viewing. Heather comes with excellent letters of recommendation. *Fred Hayes moved to accept Heather Chalson as NBCS Art Teacher. Kary Jencks seconded the motion. The motion carried. (5-0)*

## **OTHER BUSINESS THAT MAY LEGALLY COME BEFORE THE MEETING**

- The Board meeting schedule is now on the website.
- NBCS Support Staff Association President Jillian Smith sent the Ecosmith contract to SAU Administrative Assistant Denise Morin and Business Administrator Ray Labore. They will send it to Tori for her files.
- There is a COTA/OT position open.
- Two paraprofessionals retired. Administrators are reviewing need for next year.
- Readiness/First Grade enrollment is not yet finalized.
- One nomination came in for the Best Bobcat Award by the May 1 deadline. The Board would like to market this better and any suggestions or improvements to the process are welcome. The award will be announced at the NBCS June Awards Ceremony.

## **PUBLIC COMMENT**

None.

## **NON-PUBLIC SESSION RSA 91-A: 311(c)**

*Wendy Lambert made a motion to go into nonpublic session at 7:30pm under RSA 91-A:311(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any applicant for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant. Kary Jencks seconded the motion. The Chair took an individual voice poll from all board members present. Vote: 5-0-0 – All in Favor – Motion Passes.*

*Wendy Lambert moved to come out of non-public session at 7:34pm, seconded by Glen Dickey. The Chair took an individual voice poll from all board members. Vote: 5-0-0 – All in Favor – Motion Passes.*

*Glen Dickey made a motion to seal the non-public minutes for two years, seconded by Kary Jencks. Vote: 5-0-0  
- All in favor – Motion passes.*

**ADJOURNMENT**

*Glen Dickey moved to adjourn the public meeting at 7:35pm. Fred Hayes seconded the motion. The motion carried (5-0). Meeting Adjourned.*

All back-up material to this meeting is held in the Principal's Office.

Respectfully submitted,  
Maralyn Segien

Non-Public Minutes submitted,  
Wendy Lambert