

**NEW BOSTON SCHOOL DISTRICT
New Boston, New Hampshire 03070**

**NEW BOSTON SCHOOL DISTRICT SCHOOL BOARD MEETING
Wednesday, May 10, 2017 - 6:30 PM**

**New Boston Central School Library
15 Central School Road, New Boston, NH 03070**

PRESENT

SCHOOL BOARD

Wendy Lambert
Kary Jencks
Glen Dickey
Fred Hayes
Bill Schmidt (via phone)

ADMINISTRATORS

Brian Balke, Superintendent
MaryClaire Barry, Assistant Superintendent
Tori Underwood, Principal
Ray Labore, Business Administrator
Gary Girolimon, Technology Director

OPENING

CALL TO ORDER

Wendy Lambert called the meeting to order at 6:30 PM with the Pledge of Allegiance.

APPROVAL OF APRIL 12, 2017 SCHOOL BOARD MEETING MINUTES

Glen Dickey moved to approve the April 12, 2017 School Board meeting minutes as written. Kary Jencks seconded the motion. The Board then reviewed the April 12, 2017 School Board meeting minutes and made the following changes:

Page 1, heading, add “phoned in for”

Page 3, under Superintendent’s Report, third bullet, last line, add “developed by the Recreation Department”

Page 3, under Superintendent’s Report, fifth bullet, second line, add “by the Goffstown School Board”

Page 3, under Superintendent’s Report, fifth bullet, seventh line, add “NBCS”

Page 3, under Superintendent’s Report, fifth bullet, third line from the bottom, add “to help aid in the snow day balance at the end of the year”

Page 3, under Superintendent’s Report, last line, add “on the “disclaimer” at the end of the calendar”

Page 4, under Space Needs Committee Discussion, fourth line, remove “for”

Page 4, under Clothing Recycling Bin, eighth line, change “of” to “if”

Page 5, under PTA Destination Imagination Request, third paragraph, fifth line, add “Wendy noted”

Page 5, under PTA Destination Imagination Request, third paragraph, fifth line from bottom, add “and there have been discussions as to how this policy will be implemented as far as where that money should come from. The Destination Imagination costs have not been budgeted and there are many other items such as background checks the Board is considering. The Board has been looking to grow extracurricular afterschool activities for students and this is the type of thing that the Board wants to see for the students to be involved with.”

Page 6, under Other Business, last line, add “for the recommended fee contract presented”

Glen Dickey moved to approve the April 12, 2017 School Board meeting minutes as amended. Kary Jencks seconded the motion. The motion carried (4-0-1 Bill Schmidt abstained)

CORRESPONDENCE

Brian noted the Correspondence folder contained the following:

- An invitation to the Board for the MVMS and GHS graduations.
- Two notifications from the Planning Department of minor subdivisions.

PUBLIC COMMENT

David Litwinovich of Beard Road noted the School Board meeting schedule is not available on the website. The Board noted its meeting schedule is posted at the Town Hall and the library and will make sure it is added to the website.

BUSINESS OPERATIONS/FINANCIALS

MANIFEST AND VOUCHERS

Glen reviewed the Manifest prior to the meeting and found no issues. *Glen Dickey moved to approve the May 10, 2017 manifest in the amount of \$657,204.08. Fred Hayes seconded the motion. The motion carried. (5-0)*

UNRESERVED FUND BALANCE

The Board reviewed the updated projected unreserved fund balance with a handout. Ray reported the balance is currently \$352,803 after deposit to the Building and Renovation fund of \$100,000 now that Article 3 passed, road repair \$52,500 for drainage close to the pavement, \$165,000 for elevator repairs and other projects approved last spring and the previously promised tax relief to the town of \$150,000.

AVAILABLE FUNDS FOR TECHNOLOGY PURPOSES

Ray reviewed this item with a Facilities Repair Renovation Project Listing Status handout showing the anticipated 2015-2016 reserve funds balance at \$31,471 after completion of Board approved projects. The \$165,000 for elevator repairs and other projects approved last spring will be added to the status sheet. The retaining wall project is no longer part of the list, the Board will have to authorize money from a future budget for engineering, materials and labor for this need. The Board will consider this project along with the Playground project when discussing unassigned funds at the end of the 2016/2017 school year.

The Board considered putting the \$31,471 toward the technology proposal discussed at the April 12 meeting. This proposal includes a dark fiber connection to Goffstown and a new phone system, the CISCO CallManager Express System, which offers many technical and safety advantages for NBCS. NBCS is out of 911 room identification compliance. There is also an ERATE reimbursement available along with possible legislation that would help the District with fiber projects. The Board noted the possible funds from recent legislation are not a guarantee and will not consider them in this decision. The ERATE reimbursement, once received, could be used for tax relief or deposited into the Building and Renovation CRF for outstanding projects. Technology Director Gary Girolimon was present to meet with the Board to discuss his NBCS Technology Assessment. The Board considered the benefits of bringing dark fiber from Goffstown to NBCS including improved internet service for NBCS and the possibility of allowing the town to continue this at town expense for improved internet at the Town Hall and Library. The Board also considered the need and expense of a new phone system for NBCS which Gary estimated at \$36,500, if a standalone system is purchased. *Fred Hayes moved to repurpose the unused funds from the previous capital project schedule to support dark fiber connectivity with a new telephone system contingent upon receiving the ERATE discount. Glen Dickey seconded the motion. The motion carried. (4-0-1 Bill Schmidt abstained)*

LINCOLN FINANCIAL

Ray reviewed a memorandum dated May 8, 2017 from Human Resources Director Kate Magrath. This is a notification to the Board of continuation of a current agreement with Lincoln Financial for long-term disability and life insurance. The Board thanked Kate for negotiating this great rate for the District.

Ray reported the District entered into an agreement with Standard Power of America for electricity and is expected to save \$9,000 to \$10,500 annually.

REPORTS

PRINCIPAL'S REPORT

Tori Underwood reported the following:

- Smarter Balanced testing is almost complete.
- Tori and Tim completed teacher evaluations and the paraprofessional evaluations are almost complete.

- The DARE Graduation went well and students enjoyed it. The Board thanked Officer Case and the Police Department for all they do with DARE and the teachers and staff for supporting them.
- Jump Rope and Hoops for Heart is tomorrow.
- Sixth graders go to Sargent Camp next week.
- The fourth graders are taking the science NECAP next week.
- Tori met with Frances and Howard Towne last week to confirm details of the annual Memorial Day events. All are welcome to the NBCS Memorial Day Ceremony on May 30 at 9:00 AM. Fifth graders will join Howard at the cemetery May 25 to place flags at veterans' graves.
- Nature's Classroom Sargent Camp program for sixth graders begins May 18.
- Recreation Director Mike Sindoni e-mailed about planned maintenance at the White Buildings. One room will be painted and an air conditioner replaced.
- Kindergarten parent information night was held last week.

SUPERINTENDENT'S REPORT

Brian Balke gave the Superintendent's report:

- A new RSA requirement has been released to teach the meaning and words of the Pledge of Allegiance and Star Spangled Banner.
- WMUR invited GHS students to participate in a program about the opioid crisis that will air tonight at 7:00 PM.
- A program similar to the 68 Hours of Hunger program is beginning at Bartlett Elementary with the Goffstown Food Network. Other principals in the SAU are ready to expand that program and it is expected to be offered to self-identifying New Boston families that need it.
- The Board reviewed a spreadsheet regarding the new full day kindergarten state legislation showing New Boston and Goffstown will not be a beneficiary of funding in this proposed program. Full day kindergarten will not be mandatory with the new legislation. New Boston will not have to establish full day kindergarten but will have to pay state taxes toward this legislation. Glen is working on this as a state representative.
- Extended school days are going well SAU wide.
- Manchester Mayor Ted Gatsas visited MVMS to learn about their success as Manchester schools are considering redistricting.
- The NHSBA sent guidance about sealing non-public minutes.
- Parents have sent inquiries about ticks at Lions Field. The SAU Athletic Directors were asked to send guidance to coaches to give to their players.
- NBCS parents have sent inquiries about ticks. A notice about ticks will be added to the Thursday Notice.
- The SAU has not yet received the contract from Ecosmith for the clothing bin at NBCS. The bin has been placed near the gym in an approved location. Tori will request the contract from NBCS Support Staff Association President Jillian Smith.

GOFFSTOWN SCHOOL BOARD SUB-COMMITTEE REPORTS

C&E COMMITTEE REPORT

Kary reported she attended the meeting Monday night where the Committee worked on revising the MVMS Mission Statement.

POLICY REVIEW COMMITTEE REPORT

Fred reported the Committee met Monday to work on Goffstown's health policy and updated other policies. The New Boston Policy Committee will work on its health policy in June.

NEW BOSTON POLICY REVIEW COMMITTEE REPORT

Fred reported the Committee met tonight and will bring four policies for first read at the next Board meeting. The Committee reviewed one policy and added the review date to that policy.

1st Read Policy GBCD Criminal Records Check and GBCD-R Technical Assistant Advisory: The Board will review these policies at home.

SPACE NEEDS COMMITTEE-TBD

Update to April 19th Space Needs Committee Meeting

Kary reported the Committee met April 19. Tori noted the current NBCS enrollment is 568 students. Fifty-eight kindergarteners are registered for the 2017/2018 school year and more are expected. There are 75 students in the Readiness/First Grade for 2017/2018. Readiness enrollment is unknown at this time as screening is now taking place. Second grade currently has three classrooms for 2017/2018 but could grow to four classrooms. If this happens, second grade would take over a Special Education classroom and cause administrators to double up in offices. Kary reported the Committee considered next steps for NBCS noting the portable classroom is expected to last ten years total and is currently fully utilized. Architect Jamie Neefe updated the estimated cost of the proposed four-room addition with a \$200,000 increase. The Committee discussed if the current addition design is appropriate for NBCS. The Recreation Department is expected to have access to the White Buildings in 2017/2018. The Committee recommended the Board continue to meet with the CIP Committee to discuss the potential addition and continue to communicate with the Town Hall to learn of potential building lots. The Board thanked Planning Coordinator Shannon Silver for sending notices to the SAU, which the SAU puts in the Board Correspondence folder. The Board noted there are building lots in town along with young families that are moving into established residences where families with college-aged children are moving out. The Board and Administrators noted NBCS wants to do what is best for students and teachers. New Boston may be eligible for state building aid in coming years. Glen is working on this as a state representative. The Board decided it will not bring the addition to the 2018 Warrant but a package will be submitted to the CIP Committee as required to keep the addition on the CIP Schedule. Bill asked if a CRF could be started for the addition on the 2018 Warrant. The Board considered this along with the 2.5% Contingency Fund CRF and the Building and Renovation CRF that could be used to save money for an addition.

OLD BUSINESS

SNOW DAY UPDATES INCLUDING TRANSPORTATION COST OUT

Wendy reported the Goffstown School Board met last week where Brian brought forward the New Boston School Board's request to change the calendar to hold school on Martin Luther King Jr. Day in 2018. The Goffstown Board decided not to hold school that day. Video is available of that meeting. Therefore, the NBCS calendar will not change either. The Board will consider this for the 2018/2019 calendar. NBCS Administrators, teachers and staff were supportive of holding school that day. Ray reported the transportation cost, which the Board considered to be cost prohibitive to hold school on days separately from the Goffstown School District. The SAU is researching potential use of blizzard bags in 2018/2019 or sooner.

NEW BUSINESS

NBCS TECHNOLOGY, DARK FIBER, PHONE SYSTEM DISCUSSION

As above.

CAREER AND SCHOOL COUNSELING CURRICULUM PLAN

MaryClaire presented updated K-12 career and school counseling curriculum plan documents to the Board. These were prepared after a lot of hard work by a committee that considered the old documents and recommended these updates be adopted. *Fred Hayes moved to adopt the career and school counseling curriculum plan documents for NBCS as presented. Glen Dickey seconded the motion. The motion carried (5-0)*

FACILITIES REPORT-ADMINISTRATION WILL ADDRESS

Three bids came in for the Roof RFP. Facilities Director Randy Loring will confirm the details of the quotes and bring a recommendation to the next Board meeting. The Board reviewed the bids and two are in consideration. This project is expected to be completed this summer at less than \$300,000.

SCHOOL STAFFING

Notification Resignation (Effective 6/30/17):

Brian reported COTA Margaret Anderson sent in her retirement/resignation. She has been a great asset to NBCS and the Board and Administration wish her well. The open position will be posted. *Glen Dickey moved to regretfully accept the resignation of COTA Margaret Anderson. Kary Jencks seconded the motion. The motion carried. (5-0)*

OTHER BUSINESS THAT MAY LEGALLY COME BEFORE THE MEETING

- Glen brought forward the possibility of changing the stop sign on school property to a yield sign. Brian will discuss this with Police Chief Brace.
- The NH House passed a bill regarding mandatory testing of school-aged children for lead poisoning. Glen recommended the school adopt a policy to inform parents about the religious exemption and accept it.
- Wendy will speak on the Board's behalf at the NBCS sixth grade graduation June 16.
- MVMS changed its master schedule effective 2017/2018 after careful consideration. Parents have had questions about the change. There are two informational videos online about the change. The curriculum did not change. Team time was shortened and moved to another time of day. Instructional blocks were extended.

PUBLIC COMMENT

None.

NON-PUBLIC SESSION RSA 91-A: 311(c)

Wendy Lambert made a motion to go into nonpublic session at 8:45pm under RSA 91-A:311(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any applicant for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant. Glen Dickey seconded the motion. The Chair took an individual voice poll from all board members present. Vote: 5-0-0 – All in Favor – Motion Passes.

Wendy Lambert moved to come out of non-public session at 9:43pm, seconded by Glen Dickey. The Chair took an individual voice poll from all board members. Vote: 5-0-0 – All in Favor – Motion Passes.

Glen Dickey made a motion to seal the non-public minutes for 25 years, seconded by Fred Hayes. Vote: 5-0-0 - All in favor – Motion passes.

NON-PUBLIC SESSION RSA 91-A: 311(a)

Wendy Lambert made a motion to go into nonpublic session at 9:45pm under RSA 91-A:311(a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. Glen Dickey seconded the motion. The Chair took an individual voice poll from all board members. Vote: 5-0-0 – All in Favor – Motion Passes.

Wendy Lambert moved to come out of non-public session at 10:08pm, seconded by Glen Dickey. The Chair took an individual voice poll from all board members. Vote: 5-0-0 – All in Favor – Motion Passes.

Glen Dickey moved to seal the non –public minutes for 25 years, seconded by Fred Hayes. Vote: 5-0-0 – All in Favor – Motion passes.

ADJOURNMENT

Glen Dickey moved to adjourn the public meeting at 10:09pm. Fred Hayes seconded the motion. The motion carried (5-0). Meeting Adjourned.

All back-up material to this meeting is held in the Principal's Office.

Respectfully submitted,
Maralyn Segien

Non-Public Minutes submitted,
Wendy Lambert