

Quick Reference

New Boston Central School
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New Boston, NH 03070

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Web site: www.nbcs.k12.nh.us

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Assistant Principal	Tim Stokes	x343
Special Education Facilitator	Jenn Gilliland	x303
Guidance Counselor	Kathy Brown	x339
Nurse	Judith Limondin	x304
Office	Jo-Ann Miller	x302
	Ruth O'Brien	x301

New Boston Central School is part of School Administrative Unit #19.

SAU #19
11 School Street
Goffstown, NH 03045
(603) 497-4818
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Superintendent	Brian Balke
Assistant Superintendent	MaryClaire Barry
Business Administrator	Raymond Labore
Director of Human Resources	Kate Magrath
Special Education Director	Salina Millora

2017-18 School Board Members

Wendy Lambert, Chair (3-year Term expires 2019)
Glen Dickey, Vice-Chair (3-year Term expires 2019)
Fred Hayes (3-year Term expires 2020)
Kary Jencks (3-year Term expires 2020)
William Schmidt (3-year Term expires 2018)

NEW BOSTON CENTRAL SCHOOL
“A Special Place to Learn and Grow”

Located in a rural setting, New Boston Central School has a positive school climate. Staff and students believe that each student is capable of making significant academic progress. Thematic teaching, critical skills, cooperative learning, participation in purposeful multi-age activities, and integrated units ensure that the children perceive the learning experience as a relevant one. Students are given the opportunity to explore mathematics using manipulatives and are encouraged to ask questions and take risks.

One of the best supports parents can give their children is to have them read for at least 20 minutes per day. You can help your child by listening to him/her read to you and by reading to him/her daily. Reading is the key to your child’s success in school. Good readers enjoy books and do well on their schoolwork. Whether your child is just beginning to learn the letter sounds and names, is reading a few sight words, or is already reading books and stories, HOME READING will allow him/her to greatly improve their reading skills. Just like exercising, playing an instrument or taking art lessons, it is important that your child reads at least 20 minutes every day if you want to see improvement. This is the key to a strong foundation. Remember, 20 minutes a day is much more effective than 30 minutes every other day!

New Boston Central School has public kindergarten and readiness classrooms as part of its curriculum. Children must be five years old by September 30th of the current year to be eligible for kindergarten. The readiness classroom is a unique learning experience for youngsters eligible for first grade (six years old by September 30th of the current year), but who would benefit greatly from another year to mature.

We have a Student Council to help students learn leadership skills. The purpose of the Student Council is to keep the students and all staff informed of each other’s opinions. The Student Council also makes sure that everyone in our school cooperates in the day-to-day responsibility of being part of a school community, enjoys school improvements and special activities, and works together on specific problems. Elections take place the last week of September.

Art, music, physical education, and library are scheduled each week for Readiness through sixth grade.

A guidance counselor is available for all students. Speech, physical and occupational therapists assist students who are in need of their services. We also have a full time nurse.

Joe’s English is a committee of fifth and sixth grade students who coordinate and facilitate Community Meetings and publish a newspaper showcasing student work. Joe’s English has received rave reviews.

“Second Step”® is our adopted problem-solving program for preschool through fifth grade as well as the SAU Career and School Counseling Curriculum. The sixth grade students participate in the D.A.R.E. Program.

Staff support and class sizes that promote questioning, analyzing, and individualism are key ingredients to our educational success along with the interaction and reciprocal learning process that takes place between teacher and student.

A strong P.T.A. and volunteer program are examples of parental involvement that we encourage at our school.

At the completion of sixth grade, students go to Mountain View Middle School in Goffstown for seventh and eighth grades and then to Goffstown High School where they complete their public education.

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EDUCATIONAL PHILOSOPHY STATEMENT OF THE NEW BOSTON SCHOOL DISTRICT

The New Boston School District seeks to instill a love of learning in all our children through a well-structured curriculum that emphasizes linguistic development, mathematical skills, national and international social development, and a knowledge of scientific principles. We also seek to instill in every student the concept of good citizenship based on the constitutional principles of the United States and the State of New Hampshire. At all times, we strive to stimulate that innate and precious curiosity all children possess regarding their surroundings through the encouragement of individual initiative and cooperative process.

The administration, faculty, and staff of the school district work cooperatively with New Boston Town Officers and Departments to ensure a safe and healthy environment for our children within the school facilities and grounds where they spend so much of their formative years. Finally, through our own cooperative and democratic example, we strive to prepare our students to become the future leaders of our community, state, and nation.

NEW BOSTON SCHOOL DISTRICT GOALS AND OBJECTIVES

CLIMATE

To create a school culture that is student centered, which promotes intellectual and academic growth where students can apply, synthesize, and evaluate their work as it relates to the world and allows for each child's voice to be heard.

ACADEMIC

To develop the skills of reading, writing, computation, learning, and critical thinking; and integrate these disciplines across the curricula.

To provide practice in basic learning skills to further strengthen the educational foundation.

To provide experiences in the arts by promoting the development of skills, creativity, and appreciation.

To build and guide the use of communication skills through classroom experiences (speaking/listening).

To improve student learning through curriculum implementation and accountability.

To empower pupils with the skills necessary to succeed in a rapidly changing society.

To provide for the best possible school staff, including both professional and support personnel.

To ensure that staff, students, and parents are afforded opportunities for participation in the development and evaluation of programs and policies.

PERSONAL/SOCIAL

To provide experiences which will enable each student to become increasingly self-reliant, adaptable, accountable, and able to think for himself/herself.

To encourage an understanding of democratic ideals.

To develop and maintain good health habits, physical fitness, recreational skills, and positive body awareness.

To provide a background of information that will enable students to make intelligent judgments in their daily lives.

To develop skills which enable the student to assume responsibility for his/her own actions and to see the relationship his/her actions have to himself/herself and others.

To promote an understanding of individuals and groups so they may be perceived objectively.

To provide experiences which will stimulate curiosity, promote self-direction, and provide openness to new experiences.

To provide experiences through which the student may develop the habits, skills, attitudes, and values which will enable him/her to become a responsible citizen.

To lead each individual to a better understanding of himself/herself and his/her environment.

COMMUNITY

To involve the family in the educational process of the child through the use of parent/teacher conferences, volunteer programs, parent/teacher organizations, and other means of communication.

To involve the student in community activities for personal and educational enrichment.

FAMILY SCHOOL COMPACT “ADVANCING STUDENT LEARNING”

Advancing student learning is a shared responsibility. It is our belief that student performance will improve as a result of our cooperative efforts.

In partnership with family and community, our goals for STUDENT LEARNING are as follows:

- All students will develop reading ability in order to comprehend content materials at or beyond what is required at each level.
- All students will develop their writing skills in order to communicate effectively in each content area.
- All students will acquire mathematical skills and applications at or beyond the level needed to succeed in each content area.
- All students will participate in educational experiences beyond the core curriculum and the boundaries of the traditional classroom (such as community service, athletics, student council, band, drama, etc.).

Each member of a partnership plays a significant role. A compact is an agreement that defines the responsibility and tasks that administrators, teachers, parents, and students have agreed upon to help children learn. Schools need the support of the families and community members to fulfill the mission of *Advancing Student Learning for All Children*.

As an educator, my responsibility is to:

- Hold high expectations for all students.
- Communicate to parents, early in the school year, what their children are expected to know and do over the school year.
- Welcome parents as partners in the educational process.
- Respect and value the uniqueness of each child and his/her family.
- Create and maintain a safe, supportive, and effective learning environment.
- Plan instructional activities that will actively engage students in learning.
- Gain knowledge of the ability and learning levels of each student in my classroom.
- Communicate student progress to students and parents frequently.
- Provide materials and resources for parents to use at home to support their children’s learning.

As a parent or guardian, my responsibility is to:

- Show respect and support for my child, the staff, and the school.
- Hold high academic and behavioral expectations for my child.
- Set aside a time for my child to do homework.
- Look over homework assignments to check for understanding.
- Communicate with the school staff regarding my child's progress or concerns I might have about my child.
- Attend parent-teacher conferences.
- Spend time reading with my child every day.

As a student, my responsibility is to:

- Make an effort to do my best to learn.
- Ask the teacher any questions about schoolwork or the homework if I do not understand.
- Respect myself, my classmates, and my teacher(s).
- Attend school every day, unless ill.
- Talk to my parents or teacher(s) if something is bothering me.
- Complete my assignments and homework on time.
- Comply with school rules.
- Work hard to do the best I can in school, at home, and in the community.

FAMILY INVOLVEMENT

Shared Responsibility for Student Learning and High Achievement

The New Boston School Board recognizes that the more families and teachers share information, the better equipped they will become to help students achieve. We further support parent/family involvement in children's education.

The New Boston School District is committed to:

1. Involving parents in the development of school plans, curriculum standards, and in the process of school review and improvement.
2. Providing parents with: timely information about programs, school performance profiles, and their child's individual student assessment results including an interpretation of such results; a description and explanation of the curriculum in use at the school; the forms of assessment used to measure student progress and the proficiency levels students are expected to meet; opportunities for regular meetings to formulate suggestions, share experiences with other parents, and participate as appropriate in decisions relating to the education of their children if parents so desire; timely responses to parents' suggestions.

3. Educating school staff on how to reach out, communicate, and work with parents.
4. Providing coordination, technical assistance, and other support necessary to assist schools in the planning and implementing of strong partnerships with families and the community.
5. Providing assistance to parents to understand state and local standards and assessments.
6. Providing materials and training to help parents.
7. Coordinating and integrating parent involvement activities with Head Start and other local programs to support parents and their children.
8. Meeting regularly with parents to communicate the results of student achievement on state and local assessments.
9. Maintaining parent/student compacts (see regulation).
10. Providing appropriate accommodations for families who are homeless, have limited English speaking skills, migrant, have children with disabilities, or for parents who are disabled.
11. Ensuring information shared with parents is in a language parents understand.

PARENT/GUARDIAN-TEACHER COMMUNICATION

It is very important that you know what is going on with your child at school, as such we welcome close communication between home and school. Teachers are available for parent/guardian-teacher conversations by e-mail, voice mail, or a note to the teacher and conferences. Teachers will make every effort to return phone calls, e-mails and notes within one school day.

WHO TO TALK TO WHEN YOU HAVE A CONCERN

At some time during the school year, a question or concern may arise. Most of these can be addressed with little difficulty. Other problems are more complex and require investigation before an action is taken. Problems should be solved at the lowest possible level. For this reason, we ask that you use the following chain of address:

1. Teacher or specialist (if involved)
2. Principal or Assistant Principal
3. Superintendent of Schools
4. School Board

ATTENDANCE

Residency Requirement:

Parents registering students must provide proof of residency supported with at least two documents (i.e. driver's license; utility bill; purchase and sales agreement) as defined in RSA 193:11-III. Children who register after the beginning of the school year will be allowed to register and be given a ten-day grace period to produce residence documents. Students who do not reside in New Boston cannot attend New Boston Central School unless the School Board has made an exception. If you have questions regarding residency, please contact the principal.

Daily Attendance:

All students are expected to have prompt and consistent attendance. Student attendance at school is the responsibility of parents and the student. In compliance with state law, the school will keep a record of absences. Given the ages of students at New Boston Central School, parents are held responsible for getting their children to school on time each day.

Good attendance and punctuality are necessary for students to be successful in school. Students are required to be in school on a daily basis, and they should only be absent in the case of illness or extenuating circumstances. Students are expected to be on time for school each day and ready for class to begin at 8:00 AM. All students arriving after the start of school must be signed in at the office and given a tardy slip prior to attending class.

If your child will not be attending school due to illness or other reasons, **please contact the school at 487-2211 by 8:15 AM and leave a message with the main office (ext. 301) if you are unable to speak with someone directly.** If your child should become ill during school hours, you will be contacted. It is important that you notify the school when you have a change in employment, phone numbers, address, or the people who will care for your child if you cannot be reached. Children with a fever of 100 degrees or above, vomiting, or diarrhea should not come to school until **24 hours after** these symptoms have resolved. For example, a child with a fever of 100.5° on Monday evening should not come to school on Tuesday even if the fever is gone on Tuesday morning.

Official Attendance Times:

Attendance is recorded in half-days according to the requirements of the State of New Hampshire. Students must attend school for a minimum of 3 hours in order for it to be considered a half-day. The following times will be used to determine which code will be entered for your child's attendance:

Arrival	8:00-10:00	Tardy
	10:01-1:00	Half-day Absent
	1:01-2:10	Absent

Departure	8:00-9:30	Absent
	9:31-1:00	Half-day Absent
	1:01-2:10	Early Dismissal

Daily Schedule:	7:45 AM	Students may arrive at school
	8:00 AM	School begins; attendance is taken
	11:20-12:55	Lunch/recess periods
	2:10 PM	Walkers dismissed
	2:15 PM	Bus students dismissed

Specials subjects (Art, Music, and PE) are scheduled one day each week. Consult your child’s teacher for specific details.

Preschool and Kindergarten Schedule:

8:00-10:35 AM	Morning Session
11:35 AM-2:10 PM	Afternoon Session*

*Afternoon students may be dropped off starting at 11:20 AM.

Notes must be sent after a child’s absence so that there is a record of the reason for the absence. This helps us to determine if an absence is excused or unexcused. A parent note does not automatically make an absence excused. If parents know in advance that their child will be out, a note can be sent to the teacher prior to that day. **Even if you called in your child as absent, please send in a note for our file.**

School Board Policy JH recognizes two kinds of absences: excused and truancy. Excused absences are absences due to illness, absence for participation in school activities, medical appointments, family emergencies, and necessary absences with approval of the student’s parent. All other absences are considered truant.

According to School Board Policy JH, a student will be considered as “truant” after they have reached a total of ten (10) ½ days of unexcused absences. When a student has been truant for a total of seven (7) ½ days, the principal, or designee from the school where the student is enrolled will contact the parent or guardian and a meeting will be held to discuss the truancy. The principal or designee will work with the parents or guardian to develop a plan to eliminate any truancy in the future. If the truancy persists and reaches the legal ten (10) ½ days, the principal or designee will send by registered mail, a letter to the parents or guardian of the truant student, indicating the nature and seriousness of the problem and enclose a copy of RSA 193:1, the school attendance law. If necessary, a follow up truancy petition, Child in Need of Services (CHINS), will be filed in conjunction with local law enforcement with the local district court.

*If a child misses school due to a family vacation, the parents are responsible for teaching any materials missed during the absence. Teachers may, but are not required to, prepare all work in advance of a vacation absence if requested by the parents.

Early Dismissal of Students:

All students shall be released only to the child's parent, designated representative as listed on the student's record, or by advance written notice. Parents requesting the release of their child prior to 2:10 PM dismissal time need to report to the office. The child then will be called to the office, ready to go home. Parents may not go directly to the classroom to pick up their child. A sign-out log is provided in the office to record students who are dismissed early. The time of dismissal and the parent or designated representative's signature will be recorded. Once this information is logged, the student and parent may leave the building together. ***Children will not be sent from class until the parent arrives at school.*** For safety reasons, we do not allow children to wait outside for rides from school.

SCHOOL CANCELLATIONS

New Boston Central School subscribes to a parent notification system. Parents'/Guardians' phone numbers are pulled from the school database.

The process of calling school off for the day begins anytime after 3:30 AM and depends on the reports of the NOAA, the road agent, and the bus contractor. The Superintendent tries to determine what the road conditions will be during travel time and this is, at best, only a good "guesstimate." If school is cancelled, a phone message will be sent from our notification system. The cancellation will also be posted on WMUR-TV Channel 9 and select area radio stations.

There may be times when New Boston Central School will have a delay or no school day, and Mountain View Middle School and Goffstown High School may make the decision to hold school on that day. Parents will be notified of these situations via our notification system.

If school is not cancelled, and a parent feels that it is too dangerous for his/her child to travel to school, it is the parent's option to keep the child home. If a parent is home and believes it would be safer for his/her child to be home rather than to wait for the school bus at the end of the day, the parent can go to the school and have his/her child excused to leave school with him/her. These absences are considered excused due to the dangerous weather conditions.

EMERGENCY RELEASE

New Boston Central School does not make it a practice to dismiss the school early due to weather or other emergencies. The vast majority of parents work and do not usually have alternative supervision for early dismissal. We do not send students home to empty and possibly

locked homes. We do not have the resources to ensure that all parents have been contacted to know if someone is at home to receive the children. If a parent is home and believes it would be safer for his/her child to be home rather than to wait for the school bus, the parent can come to the school and have his/her child excused to leave with him/her. This is a personal choice and one that can only be made by the parent.

ARRIVAL PROCEDURES

Arrival by Bus: Students riding the buses to school will be dismissed from the bus in the back of the building and will enter the back entrances of the building.

Parent Drop-Off: Students using parent drop-off must use the school's front entrance. If parents follow these guidelines, we can keep the cars moving while still ensuring the safety of our pedestrians:

- Children should be ready to unload as soon as you reach the flag pole.
- Four cars should be unloading at the same time between the flag pole and the main crosswalk. (Please don't wait for the spot closest to the door.)
- If you realize you need extra time, please circle back around in the line or park your car and walk the students in.
- Crosswalks must stay clear. Do not stop or park on either of the painted crosswalks.
- Do not drop students off in the "through lane" (left-hand lane). It is not safe.
- If on occasion you are in a hurry, let the crossing guard know and he/she will help you.
- Parents in line should remain in their cars at all times. If your child needs help exiting your vehicle, closing the door, or carrying things into the school, please park your car and help them in. When they become more independent, that will be the right time for you to utilize the "fast lane" to drop off.
- Children are not to be dropped off in the parking lot. Please park and walk your child in or wait in the drop off lane.
- The dirt road by the ball field/white buildings should not be used for accessing the school.

For air quality and safety reasons, New Boston Central School does not allow vehicles to idle with the engine running while on school property.

Please note that students are NOT to arrive at school before 7:45 AM—this includes children who walk to school as well as those being transported by parents. There is no supervision on the school grounds before 7:45 AM. Students may enter the building at 7:45 AM and any student

arriving after 8:00 AM will be considered tardy. Students must check in at the office to pick up a tardy slip to be admitted to their classroom. Since tardiness causes disruption in the classroom, parents will be notified if a student is continually tardy.

Afternoon kindergarten students should be dropped off at the front entrance between 11:20 AM and 11:35 AM. If dropping off after 11:35 AM, please park your car in the front parking lot and walk your kindergartner into the school. The student will need to check in at the office to pick up a tardy slip.

Due to fire safety code, NO vehicles are allowed to be left unattended in the fire lane, whether it is a quick drop off/pick up or to stop in the office. At drop off and pick up times, small buses use that part of the fire lane.

If you line up to pick up or drop off a child and you plan to stay with your car, please start lining up just before the crosswalk. That will allow the small buses to occupy the front section of the fire lane. If you need to leave your vehicle for any reason, please park your vehicle in the parking lot and walk into the school. This includes dropping something off in the office, picking up a sick child, walking a child to a classroom etc.

PROCEDURE FOR DISMISSAL

Students being picked up are dismissed at 2:10 PM. Bus students are dismissed at 2:15 PM.

Parent Pick-Up: Students being picked up must use the school's front entrance. Parents must follow these guidelines so that we can keep the cars moving while still ensuring the safety of our pedestrians:

- Parents picking their children up after school may wait on the right hand side of the driveway in front of the school.
- Students may enter your car when you are between the flagpole and main crosswalk.
- **DO NOT LEAVE UNATTENDED PARKED VEHICLES IN THE DRIVEWAY.**
- Crosswalks must stay clear. Do not stop or park on either of the painted crosswalks.
- Do not pick students up in the "through lane" (the left-hand lane). It is not safe.
- Students are not allowed to walk to your car in the parking lot unaccompanied by an adult.
- Cars need to be parked in legal parking spots, not on the side of the school by the hill going to the gym, in the fire lane, or along the snow banks wherever they can fit. Parking in those areas makes it difficult for buses to get around them and makes it dangerous for kids to walk to the cars.

Please **notify the school in writing** if there are any changes to the normal dismissal routine of your child. The written note needs to be given to the classroom teacher at the beginning of the school day. **Without written notice for alternate plans, ALL CHILDREN WILL FOLLOW THEIR REGULAR DISMISSAL PROCEDURE.**

We request that you make all after-school arrangements for your child **before** he /she leaves for school. **Students may not always get midday messages.**

If your child must take a different bus from the normal one that serves your neighborhood, requests will be granted for daycare purposes only. Your request must be in writing and state an alternate plan should the bus become overcrowded. All students riding a different bus need a bus pass from the office.

If students ride their bike to school, they are dismissed with walkers and are to leave the school grounds immediately. Bikes are to be **WALKED** to the end of school property.

EARLY RELEASE DAYS

Please be aware that the day before Thanksgiving and the last day of school are early release days. On these early release days, students who are being picked up will be released at 11:55 AM and bus students will be released at 12:00 PM. The cafeteria will be serving bag lunches for hot lunch students to take back to their classrooms.

ACADEMIC REPORTING

Academic reporting varies by grade level. Preschool sends home written report cards in January and June; Kindergarten does written report cards three times a year; grades R-6 send quarterly report cards. Report card grading varies by the grade according to the following system:

Preschool:

N—Not Yet I – Interested P – Practicing U – Usually
NE – Not Developmentally Expected

Kindergarten:

N – Not Yet Assessed B – Beginning D – Developing S – Secure

Grades R-4:

1 –Beginning: Limited understanding even with teacher support
2 –Developing: Inconsistent understanding; needs ongoing teacher support
3 –Secure with teacher support: Approaching solid understanding with teacher support
4 –Secure: Solid understanding and consistent application
5 –Exceptional: Advanced understanding and independent application
* --Performance is rated according to level and modifications prescribed

Grades 5-6:

Letter grades are given for Reading, Language, Spelling, Math, Science and Social Studies as follows:

A+	99-100
A	92-98
A-	90-91
B+	88-89
B	82-87
B-	80-81
C+	78-79
C	72-77
C-	70-71
D	65-69
F	64 and below

Habits and attitudes are scored with the following scale:

- E –Exhibits consistently
- I –Improving
- V –Varies
- N –Needs improvement

Integrated Arts:

Grades R-6 are scored as follows for Art, Music and Physical Education:

- O –Outstanding
- G –Good
- S –Satisfactory
- N –Needs Improvement
- NA –Not Applicable

Honor Roll & Principal’s List:

Grade 6 students are eligible for honor rolls according to the following:

Honor Roll: 3.25 or higher average for all grades during the marking period

Principal’s List: 3.75 or higher average for all grades during the marking period

PBIS

New Boston Central School is involved in PBIS (Positive Behavior Interventions and Support). More than 125 schools throughout New Hampshire are involved in PBIS. These include pre-schools, elementary, middle and high schools. Our Mission Statement is:

“To develop and implement a consistent, effective and efficient school wide system of behavioral and academic supports in order to teach, promote and recognize positive social behaviors.”

Typical discipline systems in schools have been based on reaction to negative behavior and punishment of the offender. The PBIS method of school discipline is different in four key ways:

- **Prevention** Correct behaviors are established, taught, modeled, and acknowledged in a systematic way throughout the school. Students are “caught” engaging in desired behavior and this behavior is regularly reinforced and recognized.
- **Response** The response to undesirable behavior is organized, systematic, consistent, and careful. Considerable thought and effort goes into getting the entire school community on the same page with respect to common definitions of, and the most effective response to, problem behaviors.
- **Data-driven** Discipline data is collected school-wide in a user-friendly format. When this information is entered and analyzed in an established on-line database, the data provides guidance for understanding when and where problem behavior is more likely to occur. Strategies to address behaviors in these situations are developed, and the data then provides evidence for whether the strategies are working.
- **Process** PBIS is not a curriculum or a prepackaged program. Rather, it is a framework that guides the school community through a process of addressing the unique culture, climate and behavioral issues within each school. The idea is to work smarter, not harder, to improve behavior and school climate.

SCHOOL RULES

According to our PBIS philosophy, the goal for NBCS students is to be safe, respectful, and responsible. To make your child more aware of what is acceptable and not acceptable at NBCS, please review these rules with your child(ren).

General Rules

1. Responsible for self and environment.

2. When inside the building, walk and talk in a quiet manner.
3. No physical contact with other students.
4. Walk to and from the school bus.
5. No gum chewing inside or outside the school building.
6. Hats are not to be worn inside the building.
7. Personal electronic/audio equipment may not be used during school hours unless approved by the classroom teacher for academic purposes.

Winter Rules

1. Students must have boots and snow pants if they are going to be playing in the snow. This includes the Big Toys, monkey bars, and swing areas. (Students are encouraged to have an extra pair of footwear to change into when entering the classroom from the outside.)
2. There is to be no throwing or kicking of snow.

Hot Lunch Rules

1. We encourage all students to try a “no-thank-you” helping. Try it—you might like it!
2. Area must be clean of debris before students are dismissed for recess.
3. Voices are to be kept at a low volume.

Teachers will notify you in writing or at “Back-to-School Night” of their rules and consequences for their individual classrooms.

PUPIL SAFETY AND VIOLENCE PREVENTION - BULLYING (See District Policy JICK)

1. **Bullying.** Bullying is hereby defined as a single significant incident or a pattern of incidents involving a written, verbal or electronic communication, or a physical act or gesture, or any combination thereof, directed at another pupil which:
 - (1) Physically harms a pupil or damages the pupil’s property;
 - (2) Causes emotional distress to a pupil;
 - (3) Interferes with a pupil’s educational opportunities;
 - (4) Creates a hostile educational environment; or
 - (5) Substantially disrupts the orderly operation of the school.Bullying shall also include actions motivated by an imbalance of power based on a pupil’s actual or perceived personal characteristics, behaviors, or beliefs, or motivated by the pupil’s association with another person and based on the other person’s characteristics, behaviors, or beliefs.
2. **Cyber Bullying.** Cyber bullying is defined as any conduct defined as “bullying” in this policy that is undertaken through the use of electronic devices. For purposes of this policy, any references to the term bullying shall include cyber bullying.

3. Electronic Devices. Electronic Devices include, but are not limited to, telephones, cellular phones, computers, pagers, electronic mail, instant messaging, text messaging, and websites.
4. School Property. School property means all real property and all physical plant and equipment used for school purposes, including public or private school buses or vans.
5. Perpetrator. Perpetrator means a pupil who engages in bullying or cyber bullying.
6. Victim. Victim means a pupil against whom bullying or cyber bullying has been perpetrated.

The Board is committed to providing all pupils a safe and secure school environment. In accordance with Policy JICK, the district reserves the right to address bullying and, if necessary, to impose discipline for bullying that occurs on, or is delivered to, school property or a school-sponsored event on or off school property; or occurs off school property or outside of a school-sponsored activity or event, if the conduct interferes with a pupil's educational opportunities or substantially disrupts the orderly operations of the school or school-sponsored activity or event.

GUIDELINES FOR SAFETY INTERVENTION PROCEDURES

The safety of all students is of primary importance to the School District. The following guidelines address the assessment and crisis intervention procedures for students with safety concerns.

SAFETY ASSESSMENT

All threats to harm or kill oneself or others shall be taken seriously and reported immediately to the Principal and/or designee.

Identification of Safety Concerns

Safety concerns are addressed by these guidelines and may include:

- Any threats to harm or kill oneself or others
- Actions or behaviors that threaten self or others with harm
- Any expressed desire to die, whether verbally, written or in art
- Behaviors that indicate self-harm and/or harm to others

A. Purposes of Safety Assessment:

1. To determine if a student is a danger to him/herself or others. Does a safety issue exist?
2. To determine if the student should remain in the educational environment or does he/she need to be transported home/other?
3. To determine the immediate safety needs of the student and the school.

B. Safety Assessment will include:

1. Consultation with administrators and school staff (*e.g.* teachers, nurse, guidance counselor, school psychologist) as needed.
2. Interview with the student.
3. Consultation with the parents.
4. Consultation with other professionals (*e.g.* therapists, health provider), with signed authorization from the child's parent or legal guardian.

C. Expectations of Safety Assessment:

1. Provide information regarding safety issues. It should be noted that this information is ascertained from conversations and an interview with the student. A formal psychological assessment will not be conducted. As such, the safety assessment represents the safety of a student at the moment in time. A determination of future psychological and/or behavioral functioning cannot be made.
2. Provide parent/guardian with written information, which may include:
 - a. Facts about suicide, depression, violence, etc.
 - b. Warning signals
 - c. Website links for further research
 - d. Recommended actions to be taken by parent/guardian
 - e. Hotline telephone numbers and/or resources

CRISIS INTERVENTION PROCEDURE FOR STUDENTS WITH SAFETY CONCERNS

- A confidential record keeping procedure shall be established and located in a secure central location within each school. The record keeping procedure shall include the nature of the incident, the student's name, and the action taken. Maintenance of this record will provide additional information as the procedures for assessment are followed by school staff.
- Annually, as part of the transition process between schools, guidance counselors will confer regarding student safety issues.

DRESS CODE

Student dress is the responsibility of the student and his/her parents. Students are expected to wear comfortable, seasonal clothing that is appropriate for elementary school.

Students are expected to refrain from wearing shirts that carry inappropriate messages and short shorts. A good rule for the length of shorts is to stand with your hands to your side—shorts should be no shorter than the end of your palm. Any clothing that is offensive, endangers the health and safety of the student or distracts from the educational process will not be allowed. Parents will be called and asked to bring appropriate clothing if the principal determines that it is

necessary. Hats and caps are not allowed inside the building. For students below grade 2, parents should consider keeping a change of clothing available at school, especially in the winter.

The following rules were established by the Student Council:

- Bandannas may not be worn since they are too similar to hats.
- Sleeveless shirts are permissible if they are tight around the arms and cover the shoulders by a “3-finger” width. Tank tops are allowed until it is no longer appropriate based on maturity.
- Students are to wear proper sneakers to gym class. Please ensure that your child brings them the day that he/she is scheduled for physical education.

STUDENT CONDUCT (District Policy JIC)

All student behavior must be based on being respectful, responsible, and safe.

Students shall have the right to receive annually at the opening of school, a publication listing the rules and regulations to which they are subject.

Students have a responsibility to know and respect the rules and regulations of the school and be considerate of the rights of others. Students have the further responsibility to behave in a manner appropriate to good citizenship everywhere. This includes treating all students and staff with courtesy, consideration and respect. Neither insults nor force shall be used. The right of each student to an education shall receive the highest priority.

DISCIPLINARY ACTIONS

Teachers may and are encouraged to handle disciplinary measures for misconduct in their classes. At times, students will be sent to the administrative office for minor disciplinary matters for a reminder of school rules.

Students involved in fighting, any form of harassment, profanity, or stealing will be sent to the administrative office, and the parents will be contacted. Disciplinary actions will be discussed with the parent at that time.

COMPUTER USE

At NBCS, students will have access to a high-speed connection to the Internet. When they use the computers at school, they have a responsibility to use them correctly. This means that they should not be used to access or create materials that don't belong at school. This includes, but is

not limited to images and messages that are violent or seek to demean or harass others. Please be aware that the privilege of computer use at NBCS depends on their ability to use them correctly. Students may lose that privilege if they are unable to act responsibly.

The New Boston School District Networks and Internet Acceptable Use Policy is sent home with your child on the first day of school. It is important that parents review this information with their children in a manner in which they will understand it. If you agree to allow your child to use the New Boston School District's Network and Internet, please sign the Access Release and Authorization Form and return it to school.

“SECOND STEP®”

SAU #19 has implemented a nationally recognized violence prevention curriculum. *Second Step®* is a program that teaches children skills to help them recognize conflict, assume responsibility for themselves, and solve problems in safe, fair, caring and workable ways.

The program utilizes modeling, practice, and reinforcement in order for children to witness and repeat positive social behavior. When a classroom of students learns these skills together, not only the students who are at a high risk of being victims or victimizers are helped, but all the students benefit through stronger classroom ties and fewer conflicts in general.

Second Step® teaches the use of tools—thinking, observing others, listing personal options, and choosing an action step(s) that fits the situation. As a result, *Second Step®* can be introduced and integrated in any subject area and can dramatically enhance core subject learning and related educational skill scores.

New Boston School District recognizes that violence cannot be curbed solely by efforts in the classroom. Parent communication with their children and their children's school is a necessary element of student and school success. If you would like to learn more about *Second Step®*, please visit their web site at www.cfchildren.org.

BUSES

ELIGIBILITY FOR TRANSPORTATION

According to RSA 189:6 Transportation of Pupils, the district shall furnish transportation to all pupils below the ninth grade who live more than 2 miles from the school to which they are assigned. RSA 189:8, Limitations and Additions, states pupils entitled to transportation may be required to walk a distance not exceeding 1½ miles to an established transportation line or a school bus line. The school board may furnish transportation to pupils residing less than 2 miles from the school or less than 1½ miles to a school bus stop to which they are assigned when it finds that this is desirable.

You will find a copy of the Bus Schedule posted on the entrance doors at the school near the end of August. The Bus Schedule will also be printed in the *Goffstown News* and will be on our school website at www.nbc.k12.nh.us.

Our bus contract is held with two different companies. Goffstown Truck Center will handle regular education students and *Safeway* will handle special education students. If you have transportation questions, you can contact **Goffstown Truck Center at 497-3111**, or contact Jenn Gilliland, Special Education Facilitator at 487-2211 ext. 303 with questions about special education transportation from *Safeway*.

STUDENT CONDUCT ON SCHOOL BUSES

The safety and well-being of all students is paramount. Riding the bus is a privilege, and students are expected to adhere to the established bus regulations. The bus driver will have the responsibility to maintain orderly behavior of students on school buses and will report misconduct to the terminal director and school administration in writing. The terminal manager of the transportation company will have the authority delegated by the Superintendent to suspend riding privileges of students who are disciplinary problems on the bus by failing to conform to the rules and regulations promulgated by the School Board.

Parents of children whose pattern of behavior and conduct on school buses endangers the health, safety, and welfare of other riders will be notified that their children face the loss of school bus riding privileges in accordance with the student discipline code. Suspensions in excess of twenty consecutive days must be ratified by the School Board (RSA 189:9a).

BUS REGULATIONS AND EXPECTED CONDUCT

Students in Grades K through 12 who use school bus transportation should follow these regulations:

Bus Regulations

1. No profane language, obscene gestures, excessive noise, fighting, wrestling, or other acts of physical or verbal aggression will be acceptable behavior.
2. Throwing things on, out of, or at a school bus are unacceptable behaviors. Students are expected to keep their head, hands, feet, etc., inside the bus at all times.
3. Anything that would create a safety hazard for the passengers or vehicle will not be acceptable behavior.
4. Students are expected to seat themselves promptly when getting on the bus. Students are to remain in their seats until they reach their designated stop and the bus has stopped. Emergency doors are for emergency use only.

5. Once a student has boarded the bus, he/she may not get off except at his/her destination.
6. Students may ride only the bus to which they have been assigned. The bus driver has the discretion to allow other students to board a bus if prior approval through the school office is made and there is ample capacity. The law allows and students are expected to sit three passengers per seat, if necessary.
7. Students are expected to be at their bus stop five (5) minutes before the bus is due; bus drivers do not have to wait.
8. Students are expected to properly identify themselves to the driver upon request.
9. Students are expected to cross the street in front of the bus.
10. Vandalism, including marking or defacing the bus is not acceptable and will be reported to the appropriate authorities.
11. Eating or drinking on school buses is not allowed.
12. No smoking or use of smokeless tobacco products is allowed on any bus, including charter and athletic trips.
13. Drivers will assign seating. Drivers will keep seating charts on each bus.
14. Bus drivers are responsible for safe bus operation and their decisions and requests are expected to be followed.
15. Only authorized riders will be permitted on the bus.
16. Video surveillance may be utilized on any bus to monitor student activity and behavior. Audio recordings in conjunction with video recordings may also be captured on school buses in accordance with the provisions of RSA 570-A:2. **(See School Board Policy ECAF)**

CORRECTIVE ACTIONS

Bus drivers will report rule infractions to the terminal manager with a copy to the appropriate school administrator as soon as possible. Disciplinary actions will be as follows:

1st Offense:

A verbal warning will be issued for less serious infractions.

2nd Offense:

A written "Bus Incidents Report" warning will be issued to the student and parent/guardian on a second or more serious offense.

3rd or Serious Offense:

Bus suspension ranging from 1 – 3 days with written notification to parents/guardians and school administrators will be provided.

3+ or Extremely Serious Offenses:

Possible removal from the bus for up to twenty (20) days or more with a letter home to the parent/guardian and School Board referral for further action, if necessary. No student shall be put off the bus while traveling to and from school unless a dangerous situation occurs. The daily trip will be completed and then parents/guardian notified before the student can be removed from transportation service.

- For serious infractions, a greater consequence may be imposed immediately.

Questions should be directed to the Goffstown Truck Center terminal manager at 497-3111.

STUDENT MISSING SCHOOL BUS

There have been times when students have missed the bus after parents have left for work. Please leave a list of phone numbers so that your child can contact you or the school. We recommend that you go over this procedure with your child and leave the numbers by the phone.

HEALTH SERVICES

Our School Nurse is a bachelors-prepared registered nurse, licensed by the State of New Hampshire. In case of injury to a child in the school building or playground, first aid is given by the school nurse. Responsibility for further treatment and subsequent care rests entirely with the parents and the family physician.

Parents will be notified by phone call of any emergency medical condition, illness, or injury that requires further medical intervention. Please be certain to update emergency contact information for all parents/guardians and back-up emergency contacts at the beginning of the year and whenever there are changes in the contact information.

The school nurse conducts vision, hearing, and height/weight/body mass index screenings in selected grades. If you have concerns about your child's hearing, vision, or weight, please contact the school nurse.

If you send a snack with your child, we encourage you to send healthy snacks versus candy, etc. The hot lunch program offers healthy snacks, milk, and water. We request that you not send soda to school with your child.

Every year in early March, students can have their teeth examined, cleaned, and receive a fluoride treatment by Dr. Ron Brenner at very low cost (free if family funds are limited). Transportation is provided during school hours to his office in New Boston by parent volunteers.

Dr. Brenner donates all proceeds to the school library. More information about this program will be sent home after the first of the year.

Our School Nurse teaches basic first aid and bystander (compression only) CPR to our sixth grade students.

WHEN SHOULD I KEEP MY CHILD HOME FROM SCHOOL?

It is NBCS policy that a child should be kept home from school if he/she has:

- *A communicable disease
- *Fever of 100⁰ or more within the last twenty-four hours. Your child should be fever free without the use of Tylenol or Advil for 24 hours before returning to school
- *Vomiting/ diarrhea within the last twenty-four hours
- *Pain that requires the use of narcotic medication
- *An upper respiratory illness with persistent coughing and/or persistent nasal discharge

MEDICATION POLICIES: Under the NH Department of Education administrative rule Ed 311.02, an “Administration of Medication in School” form with health care provider and parent signatures is required for all prescription medication, including asthma inhalers, daily medication, and allergy sting kits. No prescription medication will be given without this form, which can be obtained from the School Nurse. Children with asthma and/or severe allergies must also have an emergency action plan on file. This form is also available from the School Nurse.

All medication is to be delivered to the school BY A RESPONSIBLE ADULT in its original prescription container and labeled with the student’s name, the prescriber’s name, the date of original prescription, name and strength of medication, and directions for taking medication.

Not more than one month’s supply of prescribed medication will be stored at the school. If a prescription medication left at the school expires during the school year, it is the parent/guardian’s responsibility to bring in the up-to-date medication by the expiration date.

All medications must be picked up by a responsible adult at the end of the school year. **ANY MEDICATION REMAINING 10 DAYS AFTER THE END OF THE SCHOOL YEAR WILL BE DISCARDED.**

****CHILDREN MAY NOT CARRY ANY MEDICATION, WHETHER OVER-THE - COUNTER OR PRESCRIPTION, TO OR FROM SCHOOL****

A small supply of over-the-counter (OTC) medication is kept in the Health Office, including acetaminophen (Tylenol), ibuprofen (Advil), diphenhydramine (Benadryl), chewable antacid (Tums), benzocaine (Orajel), and unmedicated cough drops. OTC medication is administered only to relieve occasional symptoms of pain/discomfort and not to keep an ill child in school.

A signed “Over-the-Counter Medication Permission Form” must be submitted by the parent or guardian for a child to receive occasional OTC medication at school; this form is sent home the first day of school. OTC medication is administered at the discretion of the School Nurse after assessment of the child. In addition to the signed authorization on file, the School Nurse will call parents of students in grades PreK through three for verbal authorization prior to administering any oral OTC medication to these students.

If your child needs an OTC medication more often than occasionally, the School Nurse may request a health care provider’s evaluation and written authorization to continue giving the medication. With more than occasional use you may be asked to provide a supply of medication for your child as well. All medications must be delivered to the school BY A RESPONSIBLE ADULT in the original container.

If the child may benefit, according to her judgment the School Nurse, may use OTC wound cleanser, antibiotic cream, calamine lotion, or hydrocortisone cream for treatment of minor cuts, scrapes, or skin irritations, if necessary.

Please contact Judith Limondin, RN, the School Nurse, at ext. 304 if you have any questions or concerns about School Health policies.

Health Files

Health files are kept on each child and are maintained throughout the student’s school years. In accordance with NH state law, health files contain a copy of a child’s immunization record and a copy of a physical by the child’s physician. Files are audited by the State of New Hampshire Department of Health and Human Services Immunization Program. Health information may be shared with school personnel as deemed necessary for the safety of a child.

BEFORE ENTRANCE TO SCHOOL, New Hampshire Law RSA 141-C requires that each child have the following information on file at school:

RSA 200:32 – A complete medical examination by a licensed physician prior to (within 1 year of) entrance into public school system, and thereafter as often as deemed necessary by the local school authority.

RSA 200:38-1 – The immunizations listed below must be COMPLETED PRIOR to school entry.

1. **MMR vaccine two doses – 1st dose** on or after the child's 1st birthday, **2nd dose** given at least one month after initial dose.
2. **Oral Trivalent Polio Vaccine (OPV) – 3-4 doses** with the last dose administered on or after the **child's 4th birthday**.
3. **Diphtheria, Pertussis & Tetanus (DPT) – 4-5 doses**, with the last dose administered on or after the **child's 4th birthday**.
4. **Hepatitis B Vaccine – 3 doses are required.** The **first and second doses must be at least 28 days apart.** The **third dose must be after the child turns six months of age.**
5. **Varicella (chickenpox) – 2 doses – first dose at age of 1 year or older. 2nd dose at least 3 months after.** Documentation of immunity by confirming laboratory test results is required for all incoming students if the child has not received a varicella vaccine.

Please use the day, month, and year for ALL immunizations documentation. A health history form filled out by parents is also required. Any allergies or problems should be noted on this form.

All requirements must be completed before your child can enter school. Children with no immunization records or a copy of a physical exam will be excluded from school.

New 7th Grade Requirement (previously a 6th grade requirement): State law requires that all students prior to entering the 7th grade receive a TDAP vaccine.

Children may be excluded from immunization requirements with a signed Medical Exemption form from the child's physician or with a Religious exemption form, which must be notarized. Medical or religious exemption forms must be in the child's health file before they start school.

Parents/Guardians are requested to notify the School Nurse of any changes in their child's health status throughout the year. Medical examinations by their physicians, immunizations, and booster shots should also be reported. Any medications that are taken regularly or are required for a special condition should also be noted in the child's health file.

Communicable diseases such as chicken pox, measles, German measles, mumps, conjunctivitis (aka pink eye), impetigo, scarlet fever, and strep throat are to be reported to the school nurse.

The school should also be notified of any changes on the child's emergency information sheet, such as parents/guardians employment, phone numbers at which they can be reached, physicians, and emergency contact people. The emergency contact people should be someone your child is comfortable being with and who is willing to care for your child if ill.

HOT LUNCH PROGRAM

New Boston Central School participates in the National School Lunch Program, providing nutritious, well-balanced lunches meeting the Federal guidelines. We make every effort to send home a menu for each month or you may view it on the school website: www.nbcs.k12.nh.us.

The cost for School Hot Lunch is \$2.85. The cost for cold lunch milk or snack milk is \$0.50. The cost for a healthy snack is \$0.50 each.

The Food Service program uses a prepay computer program to track meals, snacks and payments. All students are issued an identification number that is used to access his/her account when making a purchase. Payments can be made by sending cash, check, or money order to the school cafeteria. Checks are made payable to NBCS Food Service. Please send payments in an envelope clearly marked with the student's first and last name. The amount of any checks returned for insufficient funds, and the associated fees, will be deducted directly from student accounts. When a student's account reaches an amount equal to four (4) lunches remaining, a statement will be either emailed or sent home to inform parents of the low balance.

The New Boston Central School has instituted a policy (District Policy EF-R) regarding school lunch/milk account balances. Accounts with a balance of \$10.00 or less will receive a low balance or negative balance notice every Thursday. If a student has a negative account balance, the student may charge the value of four (4) school lunches (currently \$11.40). Afterwards, the student will receive an emergency lunch consisting of a sandwich, milk and a choice of side dishes until the account is paid in full. The account will be charged the price of that meal for that student.

FREE AND REDUCED LUNCHESES

The Food Service Program also provides parents access to the free and reduced price meal program. Free and Reduced Lunch applications will be sent home on the first day of school. Applications can also be found in the school office and the school kitchen. Online application information can be found on the school website and you can apply online at www.lunchapp.com. If you are eligible, please return these completed forms to the school. All information is confidential in accordance with USDA regulations. Families can apply for this program at any time during the school year. You will be notified by the Food Service Director, if your request has been approved or denied. **Please keep in mind that snack, water, snack milk and cold lunch milk are NOT included as part of the free and reduced lunch program.**

MEAL SUBSTITUTIONS FOR MEDICAL OR SPECIAL DIETARY REASONS

Some students may have special dietary needs. The Child Nutrition Program regulations require schools, institutions, and sponsors to make substitutions in foods listed in the meal patterns for those disabled/non-disabled children who are unable to consume specified food items. On a case-by-case basis, these children shall be provided meal substitutions only when supported by a statement signed by a physician licensed by the State.

If your child has a medically documented food allergy, New Boston Central School Food Service will work with you to make the necessary accommodations. Please contact the Food Service Director at 660-5311.

OTHER

HOMELESS POLICY

In compliance with the McKinney-Vento Act, the District will work with homeless students and their families to provide stability in school attendance and other services. Special attention will be given to ensuring the enrollment and attendance of homeless students not currently attending school. Homeless students will be provided District services for which they are eligible, including pre-school programs, Title I, similar state programs, special education, vocational and technical education programs, and school nutrition programs. The New Boston School District liaison is Jill Girolimon who may be contacted at 497-4818 ext. 5762.

VISITORS

All visitors to the school, including parents, **MUST** use the main entrance by the offices and sign in at the office before proceeding to another area of the building. Visitors are asked to wear a Visitor's Pass while in the building. Parents are urged not to interrupt teachers during instructional time. Please note that all entryways to the school are equipped with security cameras with sound in order to further ensure the safety of our children.

PUBLIC RELATIONS PERMISSION

Many school events are documented by the local newspaper and pictures are sometimes published on the school website. Pictures may also be published in a yearbook. Any parent who wishes **NOT** to have their child's name or picture published should notify the office at the start of the school year.

BACK-TO-SCHOOL AND OPEN HOUSE NIGHTS

Back-to-School Nights are scheduled in early September. The purpose of Back-to-School Night is so that parents can meet with the classroom teachers to hear about what a typical day looks like, classroom rules and procedures, and to ask questions. This is a PARENT/GUARDIAN ONLY event. Please consult the school notices for the scheduled dates and times.

Open Houses will occur for grade levels Readiness-Sixth the same night as their yearly performance. The purpose of Open House is to have parents accompany their children as they visit the classrooms and specials areas of the school.

LOST AND FOUND

The lost and found container can be found in the recess door hallway near Mrs. Grandmison's class. Each year, New Boston Central School sends garbage bags full of personal belongings to the transfer station, Ecosmith bin or charity. Please try to put your child's name on lunch boxes, clothing, boots, etc. and stop by to look for lost items periodically. Items with student's names are returned to them.

Do not bring to school large sums of money or valuable items (jewelry, CD players, hand-held electronic games, etc). Neither the school nor teachers will be responsible for any student's personal belongings.

FIELD TRIPS

To be educationally beneficial, a field trip requires thoughtful selection, careful advance preparation of the class, and opportunities for pupils to assimilate the experience during and at the conclusion of the trip. To this end, teachers and the principal consider the following factors in selection of field trips: (a) value of the activity to the particular class; (b) relationship of the field trip activity to a particular aspect of classroom instruction; (c) suitability of the activity and distance traveled for the age level; (d) mode and availability of transportation; and (e) cost.

Your child's teacher will notify you in advance of upcoming field trips. A Permission Form will be included as well as an invitation to chaperone if there is a need. The cost for transportation of one field trip per grade is normally covered by the school district.

Most field trips require that students/parents cover the cost of admission. If you are unable to pay the cost of admission, please notify your child's teacher as soon as possible since funds are available. **Siblings are not allowed to attend field trips.** If a field trip requires a bag lunch, glass bottles are prohibited. All drinks and lunches are to be labeled.

Each year, sixth graders are fortunate to attend the Nature's Classroom at the Sargent Center in Hancock, NH. Students participate in team-building and conservation activities for a week. Fundraising activities through the PTA and school district budget cover part of the tuition cost for each student, and students contribute the remainder. It is a good idea to start saving babysitting money, allowances, etc. toward your "camp fund." If a family is unable to contribute toward this tuition, there are scholarships available.

SCHOOL NOTICES

Normally school notices will be sent home electronically on Thursdays. If a family prefers to have a paper copy of the weekly notice, please notify the main office and we will be sure to send one home with your child. All notices will also be posted on our web site: www.nbcs.k12.nh.us.

On the first day of school, you will receive a Student Information and Emergency Contact Form, an Annual Health Questionnaire/OTC Permission Form, a Free and Reduced Lunch Form, a Parent Signature Form (a combined signature page for the NBCS Parent/Student Handbook, the SAU #19 Notice of Rights & Policies, and a Permission Slip for publication of Pictures/Articles), a lunch menu, and a Computer Technology Form. These forms are due back immediately. If you do not receive one of these forms, please contact the school. It is very important that your child's Student Information and Emergency Contact Form be filled out completely and accurately. If you have any changes during the year (i.e., phone numbers, employment, etc.), please contact the school immediately.

TELEPHONE

Please try to minimize phone messages to your child during the day. We try our best to deliver last minute changes in plans but all **instructions should be given to your child before he or she leaves home in the morning**. Children are only allowed to use the telephone in an emergency situation.

Teachers may be reached between 7:30 and 7:45 AM before school opens or after school at 2:15 PM. A message may be left for a teacher in his/her voice mail at any time during the day.

Teachers check their voice messages throughout the day. If there is an emergency, the call will be placed directly into their classroom.

AFTER SCHOOL ACTIVITIES OFFERED IN NEW BOSTON

The New Boston Recreation Department offers an after school daycare program that is held in the lower white building. A summer day camp program is also available. The Recreation

Department also offers gymnastics, basketball, soccer, and baseball for kids. For more information on these and other programs, contact the Recreation Office at 487-2880.

Brownie, Girl Scout, Cub Scout, and Boy Scout groups meet in New Boston on a weekly basis. Notification of sign-ups will be sent home through school.

During the winter, students in Grades 3-6 are offered a ski lesson package from Pats Peak Ski Area. (Students in Readiness and Grades 1 and 2 can also participate if a parent accompanies them to the ski area.) For a nominal fee, students are transported to Pats Peak by bus and receive an hour lesson and an hour of skiing for a five-week period. These lessons are held on Friday afternoons. Enrollment forms will be sent home in October.

New Boston Central School students are very fortunate to have so many adults who volunteer their time and talents to these programs.

ASBESTOS NOTIFICATION

During the summer of 1990, all friable asbestos (friable meaning breathable) was removed from NBCS. However, it is a requirement of the Asbestos Hazard Emergency Act and the NBCS AHERA Management Plan that building occupants and their legal guardians be notified that there is asbestos-containing material in the New Boston Central School. Although all friable asbestos-containing material has been safely removed from the main building and the two lower buildings, the floor tile in the 1967 section and the two lower buildings contain asbestos. However, the floor tiles in these areas have been encapsulated. The asbestos-containing material is categorized under the Operations and Maintenance section of the AHERA Management Plan. This plan is available for review at the school and is located in the principal's office.

NBCS Parent Teacher Association

The P.T.A. (Parent Teacher Association) is the largest volunteer organization working exclusively to improve the education, health, safety, and well-being of all children and youth. The New Boston P.T.A. invites you to join us to make a difference in the education and quality of life for our children. Parent involvement is the cornerstone of our P.T.A. Parents can truly be an extra hand, an extra head, and an extra heart. Parent involvement and commitment has a positive effect on everyone.

Teachers are also an important link between the school and parents, and the P.T.A. is a means of bringing parents and teachers together. The teachers' knowledge and leadership assist the P.T.A. in meeting the needs of the children. In turn, the teachers look to the P.T.A. for assistance and support in providing the extra programs and events the children of NBCS enjoy so much.

The vision of the New Boston P.T.A. is to make every child's potential a reality. The P.T.A. is a powerful voice for all children, a relevant resource for families and communities, and a strong advocate for the education and well-being of each child.

The P.T.A. meets the third Wednesday of every month at 7:00 pm in the school library.

Volunteer Program

We are always looking for enthusiastic parents who have time to volunteer at our many different events, programs, and fundraisers. A sign-up sheet will be sent home at the beginning of the year. Please take a look at it and see if any of the opportunities provided would fit into your schedule. You may also contact the PTA at nbcsppta@gmail.com.

Fundraising

P.T.A. fundraising allows us to provide the school and students with the school events and services that have come to be expected and appreciated. In addition, it also makes it possible to help cover the unexpected necessities that sometimes arise. Some of the programs and projects that are funded by the P.T.A. include: Artist-in-Residence, Curriculum Enrichment, 6th Grade Camp, Playground Improvement and Maintenance, Annual Scholarships, Fulfilling Teacher Requests, Staff Appreciation Luncheon, Books for the Library, Young Authors, and Author Presentations.. Please help us reach our financial goal by supporting the fundraisers that most appeal to you.

Examples of P.T.A. Fundraisers

Magazine Drive - September
Scholastic Book Fair – TBD
5K Race – October
Poinsettia Sale – October/November
Scrip Gift Cards - November
Class Theme Basket Raffle – January/February
Read-a-Thon – March
Talent Show– May

“Easy Money” Programs

These fundraisers ask for very little effort and do not require any additional spending: Box Tops for Education, Hannaford Helps Schools, Tyson’s Project A+, and Amazon.com.

Watch for full details about each of these fundraisers and programs. Information is also available on the school’s website: www.nbcs.k12.nh.us. Click on “NBCS PTA” in the left-hand column, then click on “Fundraising”.

All Year Long

Popcorn: Popcorn is available for purchase every Wednesday morning for \$0.50.

Ice Cream: Ice cream is available for purchase after lunch on Fridays for \$0.50.

Paw Print Magnets/NBCS Decals: Show your school spirit. Magnets and decals are available in the front office for \$3.00.

School Picture Day

Photographers will be at school to take your child’s individual picture and class picture on September 25, 2017. You will receive an order packet prior to the picture date. You are not obligated to make a purchase, but all students are photographed for school records. The Picture Re-Take Day is scheduled for November 6th.

SAU#19 SCHOOL DISTRICT CALENDAR (180 days)
New Boston School District
2017 - 2018 School Year

JULY

M	T	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

AUGUST

M	T	W	TH	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	TW	TW	

SEPTEMBER (19)

M	T	W	TH	F
				X
H	(5)	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

OCTOBER (22)

M	T	W	TH	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

NOVEMBER (19)

M	T	W	TH	F
		1	2	3
6	7	8	9	H
13	14	15	16	17
20	21	ER	H	X
27	28	29	30	

DECEMBER (15)

M	T	W	TH	F
				1
4	5	6	7	TW
11	12	13	14	15
18	19	20	21	22
X	X	X	X	X

JANUARY (21)

M	T	W	TH	F
H	2	3	4	5
8	9	10	11	12
H	16	17	18	19
22	23	24	25	26
29	30	31		

FEBRUARY (17)

M	T	W	TH	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
X	X	X		

MARCH (19)

M	T	W	TH	F
			X	X
5	6	7	8	9
12	TW	14	15	16
19	20	21	22	23
26	27	28	29	30

APRIL (16)

M	T	W	TH	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
X	X	X	X	X
30				

MAY (22)

M	T	W	TH	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
H	29	30	31	

JUNE (10)

M	T	W	TH	F
				1
4	5	6	7	8
11	12	13	ER	TW
18	19	20	21	22
25	26	27	28	29

180 Days for Instruction (Required by RSA 189:1 and Ed 306.18). An additional 10 days must be scheduled to provide for instructional time lost due to inclement weather or unexpected circumstances and for staff development/in-service activities and Parent/Teacher Conferences (required by Ed 306.16).

August 30All Staff Workshop Day
 August 31 Teacher Workshop Day
 September 4 Labor Day
 September 5 First Day for Students
 November 10 Veteran's Day
 November 22 Early Release Day
 November 23-24 Thanksgiving Recess
 December 8 Teacher Workshop Day
 December 25-January 1 Holiday Recess

January 15 Martin Luther King Day
 February 26 – March 2 Winter Recess
 March 13 Teacher Workshop Day/Election Day
 April 23 – 27 Spring Recess
 May 28 Memorial Day
 June 14 Early Release Day/Last Day for Students
 (End of 180 School Day)
 June 15 Teacher Workshop Day

- ~~First~~ and Last Day of School **TW** – Teacher Workshop Days **H** – Holidays **ER** – Early Release Days **X** – School Closings

The calendar is in conformance with the 190-day state requirement. School will close for students at the end of 180 days of classes which as of the beginning of the school year, will be approximately June 14, 2017 subject to emergency cancellations and snow days.

Approved by New Boston School Board: January 11, 2017