

STUDENT ABSENCES AND EXCUSES

Regular and punctual patterns of attendance will be required of each student enrolled in the district.

It is recognized that absences from school may be necessary under certain conditions. However, every effort should be made by students, parents, teachers and administrators to keep absences and tardiness to a minimum.

Student attendance at school is basically the responsibility of the parents and students. In order for the parents to fulfill their responsibility the school must keep them informed of student absences.

An adequate and comprehensive system of attendance records will be maintained for each student. Each teacher is responsible for accurate recording of daily attendance in his/her classroom. The building principal is responsible for submitting attendance information to the Superintendent's office.

Excessive excused absences from class will be dealt with by individual teachers, following regulations set for the whole school and may result in lowering of the student's grade or failure in the class.

Any student returning to school after an absence must bring, on his first day back, a note signed by his/her parent/guardian explaining the cause of the student's absence.

Excused absences will be granted in accordance with State Law RSA 193:1, however, if the principal feels that any student is absent an inordinate number of times, the principal shall inform the parents that that the inordinate absences may be detrimental to the child's performance in school. Also, parents may be warned that legal proceedings may be instituted against both parent and child under the provisions of Chapter 173 of the New Hampshire Statutes.

It is the policy of the school board that the parents/guardians of each elementary school child absent from school shall be contacted and informed of the child's absence on the day of the absence. The purpose of this policy is to ensure the safety of children not in school.

Reference: Policy JH – Student Absences and Excuses

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