

**ADMINISTRATIVE PROCEDURE TO ACCOMPANY POLICY ON HOME  
EDUCATION PARTICIPATION IN DISTRICT ACTIVITIES**

**Definitions**

- A. "Home schooled" shall mean a "child as defined in RSA 193-A who is a resident of New Boston and is a participant in a bona fide home education program pursuant to RSA 193-A".
- B. "Parent" shall mean a parent, guardian, or person having legal custody of a child.
- C. "Educational program" shall mean a course, class, co-curricular activity, field trip, use of the information center, or other program or resource offered by or sponsored by the New Boston School District.
- D. "The District" shall mean the New Boston School District.
- E. "Town" shall mean the Town of New Boston where the home schooler resides.
- F. "Superintendent" shall mean the Superintendent of SAU 19 or designee.

**Request for Participation**

- A. All requests by a home schooler for participation in an educational program or co-curricular activities shall be made in writing by the parent to the Principal of the school.
- B. After consulting with the Principal of the school (who shall consult with appropriate staff), the Superintendent shall grant or deny the request in writing, based upon the following criteria:
  - i. Whether granting the request would involve any expenses (other than normal expenses) to New Boston School District.
  - ii. Whether granting the request would require a substantial administrative or staff burden.
  - iii. Whether granting the request is administratively and academically feasible.
  - iv. Availability of space in an educational program.
  - v. Whether there are any scheduling difficulties with the request.
  - vi. Whether the parent and home schooler demonstrate a willingness to follow the rules and regulations of the New Boston School District, including those rules and regulations included herein.
  - vii. Whether or not the request for participation is academically appropriate for the home schooler as well as for other students who will also be participating in the educational activity.
  - viii. Whether the home schooler would require special services of any type.

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- ix. Whether the request for participation is so extensive that the home schooler should be enrolled as a full-time student in the New Boston School District.
- x. The timeliness of the request.
- xi. Whether any other factor exists why the request should be granted or denied.

**Permission, Notice, and Responsibility**

- A. All home schoolers participating in an educational program or interscholastic activity must follow all applicable rules, policies, and procedures, including requirements for immunization. During his or her period of participation in school activities each home schooler shall abide by all rules of the school as the rules pertain to all students; and the parents of the home schooler shall execute standard waivers and permissions and shall be subject to the rules, regulations and notices as are in effect for all children and parents.
- B. Neither the New Boston School District nor any of its agents or employees, including staff members are responsible to notify the home schooler or his/her parents of any changes in schedule affecting the home schooler. It is the responsibility of the home schooler and his/her parents to inquire concerning schedules. However, such agent, or employees are not precluded from making such notifications.
- C. The New Boston School District shall cause, at the request of a parent, the parent to be placed on the mailing list for any applicable school to receive such notices as are ordinarily distributed either by the mail or through students.
- D. The New Boston School District shall not be responsible for providing transportation for any home schooler unless such can be done at no additional cost to the New Boston School District and without undue administrative burden to the New Boston School District.
- E. The New Boston School District shall not be responsible to investigate or to notify the parent in the event that a home schooler does not attend an educational program. It is the responsibility of the parents of the home schooler to assure the attendance of the home schooler at an educational program. The parent shall execute an appropriate waiver as prepared by counsel for the New Boston School District, ensuring that the New Boston School District is not responsible for the consequences, direct or indirect, of any home schooler's failure to attend or participate in an educational program.

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**Discipline and Termination**

- A. Home schoolers participating in educational programs shall be subject to the same standards and code of conduct as any other participant in programs of the New Boston School District.
  
- B. The New Boston School District reserves the right to terminate the participation of a home schooler in educational programs at any time for the reasons set forth below. An appeal by a parent under this paragraph shall be handled in the same fashion as an original request for participation. As in that matter, the decision of the New Boston School Board shall be final.
  - i. Failure of the home schooler to abide by all applicable rules and regulations, including all rules of student conduct.
  - ii. Failure of the home schooler to participate in scheduled activities, or significant absences of the home schooler.
  - iii. If an unforeseen significant expense occurs or comes to light related to the home schooler's participation.
  - iv. Failure to pay fees as requested herein.
  - v. Failure to the home schooler to progress academically or to put forth reasonable effort in an academic program.
  - vi. Failure of a home schooler or parent to abide by the procedures set forth herein.
  - vii. If the participation of a home schooler has significant detrimental impact on, or is disruptive to, other students.
  - viii. Such other reason deemed sufficient by the Superintendent as occurs in the course of the home schooler's participation.

**Placement**

The Superintendent may request an appropriate academic assessment of the home schooler, at the parents' expense, prior to granting or denying the request. Placement within any academic program shall be determined by the Superintendent, in his or her sole discretion.

**Special Rules for Participation in Co-curricular Activities**

The following rules shall apply to a home schooler's request to participate in an interscholastic activity:

- A. A home schooler requesting to participate in a co-curricular activity shall be subject to the same standards of eligibility as a student in the New Boston School System who wishes to participate, including health requirements, the requirements of physical

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examinations, and standards of ability as set by the applicable New Boston School District agent or official.

- B. A home schooler shall be permitted to participate in co-curricular activity held on a school day, including practice or training, only if his or her parent executes a written statement on the day of each such event indicating that the home schooler has participated in home schooling educational activities for at least four hours on the day of the event. The appropriate official shall not permit a student to participate unless this requirement is met.

**Specific Matters**

- A. Request for participation in specific academic programs shall generally be granted unless there is no regularly scheduled time for the activity.
- B. If deemed advisable by the Principal, requests for participation in field trip activities may be granted upon condition that a parent of a home schooler accompanies the field trip as a chaperone.
- C. The Superintendent may request an appropriate academic assessment of the home schooler, at the parents' expense, prior to granting or denying the request. Placement within any academic program shall be determined by the Superintendent, in his or her sole discretion.
- D. Requests for the use of the information center, audiovisual materials, and the like shall ordinarily be granted in the absence of substantial reasons to the contrary. If it is determined that it is appropriate to loan school materials to a home schooler, the parent is responsible for loss or damage, and the New Boston School District may require a security deposit in reasonable amount.
- E. Requests for counseling, psychological services, guidance services, and the like shall generally be denied.
- F. Requests for physical therapy, occupational therapy, speech therapy, and other special services shall generally be denied.
- G. Requests to participate in co-curricular activities shall generally be granted. In activities where the number of interested students is greater than available position, home schooled students shall be eligible to try out for a position.

Proposed: 10/08/02  
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