

**New Boston School District**

**Student Meal Account Balances**

The Food Service department maintains a computerized debit account system to track all purchases and deposits made by students within the New Boston School District. The Food Service Department is expected to maintain financial independence from the general school budget therefore it is important that all parents/guardians keep their children's accounts current and not incur any debt. Students will not be allowed to overspend (charge) their accounts after June 1<sup>st</sup> of the current school year.

To meet this expectation the food service will assist parents/guardians in the following ways to assist with management of the student's accounts:

All accounts with a balance of \$10.00 or less will receive an email notification from the school on Thursdays of each week.

If there is not an email provided, or the computerized debit account system is unavailable, a written notice will be sent home weekly.

A student may only charge the value of 4 lunches afterwards he/she will be provided with an Emergency Lunch consisting of a sandwich (sun butter or cheese), milk and a choice of side dishes until the account is paid in full. The account will be charged the price of that meal for that student. Only meals are allowed to be charged; snack milk and water or snacks may not be charged.

Parents may be contacted in cases when emergency meals are provided. The Superintendent and/or designee reserve the right to withdraw Emergency Meal service on a case by case basis.

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Individuals who are deaf, hard of hearing, or have speech disabilities and wish to file either an EEO or program complaint please contact USDA through the Federal Relay Service at (800) 877-8339 or (800) 845-6136 (in Spanish).

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(Continued)**

Persons with disabilities who wish to file a program complaint, please see information above on how to contact us by mail directly or by email. If you require alternative means of communication for program information (e.g., Braille, large print, audiotape, etc.) please contact USDA's TARGET Center at (202) 720-2600 (voice and TDD).

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Proposed: 10/09/13  
Adopted: 12/11/13  
Proposed: 01/14/15  
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Proposed: 11/18/15  
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