

**NEW BOSTON SCHOOL DISTRICT****AUDIO AND VIDEO SURVEILLANCE ON SCHOOL BUSES**

Video cameras may be used on school buses to monitor student behavior. Audio recordings in conjunction with video recordings may also be captured on school buses, in accordance with the provisions of RSA 570-A:2.

Notification of such recordings is hereby established in this policy and in Policy JICK – Pupil Safety and Violence Prevention. The Superintendent or his/her designee will ensure that there is a sign prominently displayed on the school buses informing the occupants of the school buses that such video and audio recordings are occurring.

The following will be used to regulate this policy:

- The parents or legal guardian of any student against whom a recording is being used as part of a disciplinary proceeding may listen to the recording.
- In no event, however, shall the recording be retained for longer than 10 school days unless the school district determines that the recording is relevant to a disciplinary proceeding, or a court orders that it be retained for a longer period of time.
- An audio recording shall only be reviewed if there has been a report of an incident or a complaint relative to conduct on the school bus, and only that portion of the audio recording which is relevant to the incident or complaint shall be reviewed.

Recordings may be reviewed only by the following persons and only after expressly authorized by the Superintendent:

- Superintendent or designee
- Business Administrator
- Building Administrator
- Law Enforcement Officers
- Transportation Contractor Official
- School Board (Disciplinary or expulsion hearing evidence only)

There may be times when the transportation provider's maintenance department will need to view video or audio tape to ensure proper placement of video or audio recording. This will be done under the direct supervision of the transportation contractor official.

In the event an audio or video recording is used as part of a student discipline proceeding, such video may become part of a student's education record. If an audio or video recording does become part of a student's education record, the provisions of Policy JRA shall apply.

The Superintendent is authorized to contact the District's attorney for a full legal opinion in the event of such an occurrence.

**Legal References:**

*RSA 570-A:2 Capture of Audio Recordings on School Buses Allowed*

Proposed: 10/13/10    Proposed:    09/24/14  
Adopted: 12/08/10    Adopted:    11/12/14

NHSBA Review: 01/23/14