

FIRST AID

First aid or emergency treatment in case of sudden illness or injury to a student or staff member while on school grounds may be given by staff, in accordance with School Board Policy. Further medical attention to students is the responsibility of the parent or guardian, or of someone the parent or guardian designated in case of emergency. Each student will have on file a current emergency treatment card, signed by a parent or guardian, designating responsible persons to act on their behalf.

The Principal is charged with providing for the immediate care of ill or injured persons within his/her area of control. A school nurse or other qualified staff will administer emergency aid.

Procedures for the handling of such emergencies will be established and made known to the staff. The school will be equipped with appropriate first aid equipment. Emergency phone numbers, including fire, police, rescue squad, and poison center shall be posted prominently in the school office.

All employees are expected to be knowledgeable about first aid and to know where first aid supplies are kept in their work areas. Training is made available to staff by a certified Red Cross/American Heart Association First Aid/CPR instructor.

Students who are too ill to remain in class should report to the nurse or other designated person who must be notified by the teacher. The nurse will decide whether the student will remain in school, be referred for emergency medical treatment, or be sent home. No student will be released to home until the parent, guardian, or designee has been contacted. The nurse shall maintain records of students receiving first aid and emergency care.

Parents will be notified with a phone call of any emergency medical condition or injury that requires further intervention. At the discretion of the school nurse, parents may receive a note for any non-emergency procedures or concerns.

The Principal must be notified at once of accidents or illness of any consequence. A detailed accident report should be made immediately after other essentials are completed in order to ensure accuracy. The report should include the name of the injured, date, time of day, place, extent of injury, first aid given, and disposition of the case. Students are to be sent directly to the nurse's office in case of accidents.

Transportation of pupils' home or to a source of medical attention is the responsibility of the parent, but the school district will act if the parent is unavailable.

Legal References:

RSA 200:40, Emergency Care

RSA 200:40-a Administration of Oxygen by School Nurse

NH Code of Administrative Rules, Section Ed. 306.12(b), School Health Services

Proposed: 08/07/02

Proposed: 02/17/16

NHSBA Review: 01/23/14

Adopted: 09/12/02

Adopted: 02/17/16