

**ACCIDENT REPORTS**

In case of an accident, the nurse or the teacher supervising the student must fill out an accident form the day of any accident involving the student.

The report must be given to the Principal, in writing, within 24 hours after the accident. Any accident requiring the attention of a physician must be reported to the Superintendent within 24 hours after the accident, for notification to the insurance carrier, and analysis for loss control.

**Legal Reference:**

*NH Code of Administrative Rules – Section Ed. 306.12(b)(1), School Health Services*

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