

**AUTHORIZED SIGNATURES/CHECK-WRITING SERVICES**

Checks drawn on the general fund or any special fund (with the exception of the activity fund) will require the signature of the School District Treasurer. Checks drawn on an activity fund will require the signature of the Building Principal.

The checks used by the School District will be prenumbered.

**Statutory Reference:**

*RSA 197:23-a, Treasurer's Duties*

Proposed: 06/13/02

Adopted: 08/07/02

Proposed: 05/11/16

Adopted: 05/11/16

PRC Review Date: 09/08/16

NHSBA Review: 01/23/14