

LINE AND STAFF RELATIONS

General Operations

The following principles shall govern the administrative operation of the school system:

1. The school shall be encouraged to develop its educational program most appropriate for the students attending that school, consistent with local School Board Policy, State Law, and State Board Rules.
2. The Superintendent shall have specific responsibility for overseeing the pattern and sequence of educational experiences provided for children from Kindergarten through Grade 12.
3. Responsibility shall flow simply and clearly from the students through teachers, Principals and the Superintendent to the school.
4. Each member of the staff shall be told to whom he or she is responsible and for what functions.
5. Whenever feasible, each member of the staff shall be made responsible to only one immediate superior for any one function.
6. Each staff member shall be told to whom he or she can go for help in working out his or her own functions in the school program.

Line of Responsibility

Each employee in the District, except the Clerk, Treasurer, Auditor and Counsel, shall be responsible to the Board through the Superintendent and School Principal.

All personnel shall refer matters requiring administrative action to the administrator immediately in charge of the area in which the problem arises.

Administrators shall refer such matters to the next higher authority when necessary.