



# **NBCS is excited to announce our new way for parents to make school lunch payments!**

MealTime is now available online to provide the opportunity for you to make credit card deposits into your child's lunch account or view your child's purchase history via the internet. There is no fee to create your account which will allow you to view your child's purchase history. If you choose to take advantage of making deposits online with a credit card, you will be charged a transaction fee of 4.9% of the amount deposited.

**We will continue to accept checks, cash, and money orders at NBCS for deposit into your child's lunch account as we have always done.**

## **To Use MealTime Online:**

Go to New Boston Central School's website and locate the link to the school nutrition page. Find the link to online payments which will take you to MealTime Online.

Or go directly to: [www.mymealtime.com](http://www.mymealtime.com)

**Step 1:** Create a MealTime Online profile. Click on the "Create new profile" link and enter a Username and Password that you will use to login to MealTime Online. The Username and Password must be at least 6 characters. For example, Username: jsmith Password: pty845.

**Step 2:** Add your student. Login to your MealTime Online account (using the Username and Password that you created in Step 1), click on "Meal Account Deposits" then click the "Add New Student" link and add your student by entering their first name and student ID number. If your child does not know his or her ID, call the main office at 487-2211 and Ruth will look it up for you.

**Step 3:** Make a Deposit. Click on the "Make Deposit" link to make a deposit into a school account. There is a transaction fee for making deposits. Click on the "View Details" link next to your student's name to view their cafeteria account balance and purchase history.

## **Note:**

Online Deposits are processed each night at 2:00 a.m. and will be automatically reflected in your student's account at that time. **Deposits made after 2:00 a.m. will be processed the following night at 2:00 a.m.**

